

SOUTH BRISTOL TOWN BOARD 2023 YEAR-END MEETING
December 29, 2023

2023 YEAR-END MEETING

The 2023 Year-End Meeting of the South Bristol Town Board was called to order
December 29, 2023 at 9:00 a.m.

PRESENT

Daniel Marshall, Supervisor
Stephen Cowley, Councilman
Donna Goodwin, Councilwoman
Jim Strickland, Councilman

ABSENT

Scott Wohlschlegel, Councilman

RECORDING SECRETARY

Judy Voss, Town Clerk

OTHERS

Meg Fuller

YEAR-END MEETING:

Supr. Marshall opened the 2023 Year-End Meeting which its primary purpose is to pay the Town bills. The total amount of the year-end abstract is \$99,690.09. The vouchers are mostly for road salt and a brand new pickup truck.

Supr. Marshall noted that the Budget Transfers indicate a highway fund to pay for the new truck and had understood that we had money in the budget available for that.

Supt. Wight agreed. There is no reason to transfer money for payment of the new truck.
Discussion.

Councilwoman Goodwin asked about the Zoning .4 account and all the bills being paid.

Supr. Marshall noted that the board members are being paid their stipend.

Supr. Marshall noted that the new grater was paid for this year.

Supt. Wight noted that the funds for the grater were encumbered from 2022 and shouldn't affect the budget.

Councilwoman Goodwin noted that maybe the funds were not taken from 2022, but 2023.

Supt. Wight agreed, the grader cost \$270,500.00.

Supr. Marshall asked about approving the Budget Transfers contingent upon confirmation with Bookkeeper Dunn.

Councilwoman Goodwin agreed.

Supt. Wight said he started the year with \$250,000.00 plus the amount that was encumbered for the Grader.

Supr. Marshall said that the Budget Transfers can be tabled to the next meeting.

On a motion made by Councilman Strickland and seconded by Councilwoman Goodwin the Abstract totaling \$99,690.09 was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Cowley, Goodwin and Strickland.

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Supr. Marshall asked Clerk Voss about the Health Saving Account.

Clerk Voss noted that the 82-page Employees Handbook includes Section 7.13 Health Savings Account, that the Board all have a copy of. The benefit stated in the handbook states “Regular part-time employees – 50%” for employee coverage (of Health Insurance deductible).

Supr. Marshall says according to this we determine the amount in the month of January and said to hold until the January meeting where we establish this. We can make it a part of the Organizational Meeting for that matter, in the meantime we will clarify. If that requires us to pass a resolution to change the handbook.

Councilwoman Goodwin agreed.

The Board agreed to include this as a Resolution in the Organizational Meeting on January 8, 2024. The Organizational Meeting is required every year and allows the Town to conduct business; the resolutions names the bank, newspaper, the Town attorney, salaries are set as required. The resolutions will be sent to you prior to the meeting. The regular Town Board meeting will follow afterwards.

Clerk Voss said that the elected officials will be sworn-in by Judger Welch on January 4th at 4:00pm.

ADJOURN: 9:25 a.m.

Respectfully submitted:

Judy Voss
South Bristol Town Clerk