

## **SOUTH BRISTOL TOWN BOARD MEETING**

October 10, 2023

### **REGULAR MEETING**

The Regular meeting of the South Bristol Town Board was called to order October 10, 2023 at 7:00 p.m.

### **PRESENT**

Daniel Marshall, Supervisor  
Stephen Cowley, Councilman  
Donna Goodwin, Councilwoman  
Scott Wohlschlegel, Councilman

### **ABSENT**

Jim Strickland, Councilman

### **RECORDING SECRETARY**

Judy Voss, Town Clerk

### **OTHERS**

Mark & Diana McCloskey, Meg Fuller, Joe Kohler, Jeremy & Cathy Fields  
Online: Jonathan Heidrich, Kim Kohler-Lovejoy

### **I. ROLL CALL**

Supr. Marshall opened the meeting with roll call.

### **II. PLEDGE OF ALLEGIANCE**

### **III. APPROVAL OF MINUTES**

On a motion made by Councilman Cowley and seconded by Councilman Wohlschlegel the Town Board Minutes for August 14, 2023 were ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Goodwin and Cowley.

### **IV. PRIVILEGE OF THE FLOOR**

Mark McClosky of 6626 State Route 64, and said that he supports the idea of giving a raise to the 5 employees that was brought up last month. As a resident, I just want to say that I support that idea.

Joe Kohler: Good Evening and thank you for privilege of the floor. I ask that the Town of South Bristol tonight at this meeting, pass a unanimous resolution and it be sent to Washington to Senator Charles Schumer, the leader of the US Senate, supporting the people of the State of Israel, the Biden Administration for helping our hostages. Whatever you want to put in the letter. You might want to send, Mr. Supervisor, you know the protocols better than I do, to the Mayor of Tel Aviv.

Mr. Kohler continued: I asked at the last meeting that I have the minutes of all of the previous meetings where I have spoken. I have not received them.

Supr. Marshall said he couldn't speak that that, sir.

Mr. Kohler: I ask for any updates and any progress down in the Woodville community with the cleanup of that community.

Supr. Marshall asked if he spoke with our CEO?

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Mr. Kohler: No sir, well, spoken? Of course, I speak with Scott, where is he? I don't see him tonight.

Supr. Marshall said no, but he is here every day.

Mr. Kohler: I will come and meet with Scott. Mr. Cowley would you join us in that meeting, please?

Councilman Cowley: I don't have to but if I have to I will.

Mr. Kohler: Thank you, Councilman Cowley. Lastly, any updates on the hydrants and Bristol Harbor Village?

Supr. Marshall: We've had this conversation many times before. Come to my office some time this week and we will discuss it.

Mr. Kohler: What day, Mr. Supervisor?

Supr. Marshall: Any day but Friday. Call ahead and I will make the time.

Mr. Kohler: I shall, thank you Mr. Supervisor and Board members.

### **V. COMMITTEE REPORTS:** **HIGHWAY**

Councilman Cowley read the Highway Report for September 2023.

Following is a brief summary of events at the Highway Department in the last month.

1. New concrete pad poured on the end of the maintenance building and around the oil/ water separator manholes.
2. Town Barns parking lot paved (Big Thanks to the Ontario County Highway paving crew).
3. Continued mowing Town properties. Fields mowed at Wilder Barn.
4. New PJ tilt deck trailer (22') picked up from Teitsworth Trailer and in service this week.
5. Working on quotes for a pick-up truck to replace the 2017 Ford F-350
6. Readyng big and small trucks for the Winter months.

Supt. Wight said he would add to the report that the road stripping was finished, also.

Supr. Marshall mentioned that when we move to pay the bills, the vast majority of paving and stonework is for roads, not for the highway parking lot.

On a motion made by Councilman Cowley and seconded by Councilwoman Goodwin, the September Highway Report was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Goodwin and Cowley.

### **FINANCE**

Supr. Marshall said that we are at a stage this evening where we will discussing the Tentative Budget for 2024 which becomes the Preliminary Budget and will be published on the Town website. A Public Hearing will be scheduled this evening.

Supr. Marshall mentioned that last month it was requested that we look into an error on the Town Zoning Map of a parcel located on Shore Drive. The parcel is zoned as Lake Residential and there is opposition to that. Supr. Marshall said he spoke personally to the two different lawyers, one being the Town's lawyer and they tell me that we should not do anything to adjust; that it should be left as it is and if there is still a debate between the owners of the property and Bristol Harbor Homeowner's Association, that the debate is between them. The Town is not supposed to go any further from this point on the best advice of our Town Council. Supr. Marshall received the same advice from a second attorney that is separate from the Town.

**VI. OLD BUSINESS:**

**467 LOWER INCOME SENIOR CITIZENS EXEMPTIONS SCHEDULE A PUBLIC HEARING**

Supr. Marshall noted that the local law has been not prepared yet by the Town Attorney. We have until March to get this completed.

**VII. NEW BUSINESS:**

**HEALTH INSURANCE PLAN FOR 2024**

Supr. Marshall said the Board received the proposed insurance plan for the Town employees for 2024. Originally we were discussing of having all the employees on the same plan. The cost to that was exceedingly prohibitive well over \$250,000.00. The highway employees will have the same plan provided by the union contract; the town hall employees would receive the health insurance, however their Health Savings Account will double to cover part of their deductible. The total cost to the Town is \$187,000.00 for 2024. For next year, Supr. Marshall will be looking into the Tompkins County Consortium for health insurance that may be more cost effective. Ontario County may be looking into the same program and if they did that, it would be a matter of time before the Towns could join.

**APPROVAL OF THE TENTATIVE 2024 BUDGET**

Supr. Marshall introduced the 2024 Tentative Budget. Any suggestions, changes? The Town did get a request from Hospice House for funding, originally asking for \$5,000.00 and more comfortable with \$2,500.00. Supr. Marshall spoke with the Association of Towns about the procedure. It is a non-profit organization, and it is allowable and is an organization that benefits the total population. It is up to the Board and asked for thoughts.

Councilman Wohlschlegel said he didn't look at it that close.

Councilwoman Goodwin said to leave it where it is at.

Councilman Cowley said the Hospice Board has worked very diligently and very hard to get where they are today; they were down to their last nickels and then they really have come a long ways to keep the place open.

Supr. Marshall asked for a motion to approve the 2024 Tentative Budget.

On a motion made by Councilwoman Goodwin and seconded by Councilman Cowley, the 2024 Tentative Budget was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Goodwin and Cowley.

**SCHEDULE PUBLIC HEARING ON THE 2024 BUDGET**

Supr. Marshall noted the next step is the Public Hearing for the 2024 Budget and suggested October 30, 2023 at 7:00pm.

On a motion made by Councilman Cowley and seconded by Councilwoman Goodwin, the 2024 Town Budget Public Hearing is scheduled for October 30, 2023 at 7:00pm was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Goodwin and Cowley.

**SG SECURITY QUOTE**

Supr. Marshall said that the Board had a quote from SG Security last year for about \$9,800.00. Recently we asked for a new quote and that amount is \$6,774.00; very similar to last

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year's quote, but we have eliminated heat detectors and carbon monoxide detectors in the basement.

Councilman Wohlschlegel asked if the smoke alarms or carbon monoxide detectors will be wired directly into 911?

Supr. Marshall agreed and noted that the smoke alarms will be connected to the alarm system.

On a motion made by Councilman Wohlschlegel and seconded by Councilman Cowley, the SG Security quote for \$6,774.00 was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Goodwin and Cowley.

### **FEE SCHEDULE ADDITION**

Supr. Marshall mentioned that the Town's Fee Schedule is adding the fee for Mobile Food Preparation Vehicle permit. The fee to operate a food truck, annually, is \$100.00.

On a motion made by Councilwoman Goodwin and seconded by Councilman Cowley, the Fee Schedule was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Goodwin and Cowley.

### **VIII. REPORTS:**

#### **ASSESSOR**

Supr. Marshall read the Assessor's Report.

On a motion made by Councilman Cowley and seconded by Councilman Wohlschlegel the Assessor's September 2023 Report was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Goodwin and Cowley.

#### **CEO**

Councilman Cowley read the CEO Report.

On a motion made by Councilman Cowley and seconded by Councilman Wohlschlegel, the CEO Report for September 2023 was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Strickland, Wohlschlegel, Goodwin and Cowley.

### **TOWN CLERK/TAX COLLECTION**

Supr. Marshall read the Town Clerk's Reports.

On a motion made by Councilwoman Goodwin and seconded by Councilman Cowley, the Town Clerk's Reports for August and September 2023 were ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Goodwin and Cowley.

### **IX. ACCOUNTING:**

#### **SUPERVISOR'S REPORT**

Supr. Marshall read the report: Bank reconciled as of September 30, 2023, the Town had \$3,994,923.01. Total receipts for the month, \$455,571.00 which included the 2<sup>nd</sup> Quarter Sales Tax \$415,962.00; Auction International \$10,160.00, sale of equipment; earning \$15,401.00 in interest with NY Class.

Expenditures for September, should equal 66%, the Town General Fund is at 68% and the Highway Fund is 57%. The highway parking lot repaving project invoices have not been received yet and the funds to pay for that are in a Reserve Account.

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On a motion made by Councilman Cowley and seconded by Councilman Wohlschlegel, the Supervisor's Report for September 2023 was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Goodwin and Cowley.

### **APPROVAL OF VOUCHERS**

On a motion made by Councilman Cowley and seconded by Councilwoman Goodwin, the Abstract of Vouchers, totaling \$234,636.97 was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Goodwin and Cowley.

### **EXECUTIVE SESSION**

On a motion made by Councilman Wohlschlegel and seconded by Council the Board moved into Executive Session to discuss a personnel matter was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Goodwin and Cowley.

The Board moved into Executive Session at 7:35pm.

The Board came out of the Executive Session at 7:56pm with the same vote and No Action taken.

**X. ADJOURN: 7:56 p.m.**

Respectfully submitted:

Judy Voss  
South Bristol Town Clerk