



Town of South Bristol
6500 West Gannett Hill Road
Naples, NY 14512-9216
585.374.6341

Planning Board Meeting Agenda

Wednesday, August 18, 2021

Short-Term Rentals start at 6:30 pm with the regular meeting immediately following

Meeting will be in-person at the Town Hall

Zoom for public listening/viewing only

Join Zoom Meeting

<https://us02web.zoom.us/j/86577069431?pwd=L0ZnZUVUVWJtSWc4S2Z6c1lKWUtLZz09>

Meeting ID: 865 7706 9431, Passcode: 283649

Call to Order

Pledge of Allegiance

Reading of Vision Statement

As stewards of both the land and the lake, we will preserve and protect our safe, clean, naturally beautiful, rural and scenic environment with thoughtfully planned residential, agricultural, recreational and commercial development.

Meeting Etiquette

Minutes

Approval of July 21, 2021 Planning Board Meeting Minutes

Short-Term Rental Old Business

Short-Term Rental Application #2021-0026 (Public Hearing)

Owner: Adam Tesavis & Nicole Tesavis

Representative: Adam & Nicole Tesavis

Property: 45 Cliffside Drive

Tax Map #: 168.16-1-6.045

Zoned: PD (Planned Development)

Sleeping Occupancy: 6

Short-Term Rental Application #2021-0027 (Public Hearing)

Owner: Benjamin Hinton & Marian Hinton

Representative: Amanda Golden

Property: 40 Cliffside Drive

Tax Map #: 168.16-1-6.040

Zoned: PD (Planned Development)

Sleeping Occupancy: 6

Short-Term Rental Application #2021-0028 (Public Hearing)

Owner: Christopher Bennem & Lisa Moore
Representative: Finger Lakes Premier Properties
Property: 5680 Seneca Point Rd
Tax Map #: 168.20-1-36.000
Zoned: R3 (Residential 3 Acre)
Sleeping Occupancy: 11

Short-Term Rental Application #2021-0029 (Public Hearing)

Owner: Sara C. Corona, Dominic A. Corona
Galina Campanella, Michael J. Campanella
Kate Marie Zobkiw and Jason Spencer Zobkiw
Representative: Galina Campanella
Property: 6069 Hicks Road
Tax Map #: 168.00-1-52.000
Zoned: R3 (Residential 3 Acre)
Sleeping Occupancy: 7

Short-Term Rental New Business

Short-Term Rental Application #2021-0032 (Preliminary)

Owner: Ian M. Boni
Representative: Ian Boni
Property: 6836 County Road 34
Tax Map #: 177.00-1-35.000
Zoned: R3 (Residential 3 Acre)
Sleeping Occupancy: 4

Short-Term Rental Application #2021-0033 (Preliminary)

Owner: J Pak Properties LLC
Representative: Jeremy Havens
Property: 4 Cliffside Drive
Tax Map #: 168.16-1-9.004
Zoned: PD (Planned Development)
Sleeping Occupancy: 6

Regular Old Business

Proposing a local law on events

Review Code §170-38(C) additional residential structures on same lot must have same postal address

Regular New Business

Site Plan Approval Application #2021-0030 (Preliminary)

Owner: Patrick J. Solomon & Jennifer H. Solomon
Representative: Venezia & Associates
Property: 5874 Seneca Point Rd
Tax Map #: 178.11-1-12.110
Zoned: LR (Lake Residential)

Site Plan Approval Application #2021-0031 (Preliminary)

Owner: Joan W. Goldberg 12 Irrev Trust

Representative: Charles Kenton

Property: 5803 Seneca Point Rd

Tax Map #: 178.11-1-1.210

Zoned: LR (Lake Residential)

Other

Motion to Adjourn

Town of South Bristol Planning Board Meeting Minutes Wednesday, August 18, 2021

Present: Mary Ann Bachman
Ralph Endres
Jason Inda
Michael McCabe
Sam Seymour
Matthew Sousa
Michael Staub

Guests: Benjamin Hinton
Adam Tesavis
Paul Dutcher
Jeremy Havens
Brian Zerges
Rocco & Pat Venezia
Jill Gordon
Phil Sommer

Call to Order

The meeting of the Town of South Bristol Planning Board was called to order at 6:30 pm. All Board members were present.

Reading of Vision Statement

Sam Seymour read the Comprehensive Plan Vision Statement.

Minutes

Mary Ann Bachman moved to approve the July 21, 2021 meeting minutes as amended on page 20. Ralph Endres seconded the motion. The motion was unanimously adopted by all Board members present.

Short-Term Rental Old Business

Short-Term Rental Application #2021-0026 (Public Hearing)

Owner: Adam Tesavis & Nicole Tesavis
Representative: Adam & Nicole Tesavis
Property: 45 Cliffside Drive
Tax Map #: 168.16-1-6.045
Zoned: PD (Planned Development)
Sleeping Occupancy: 6

Chairman Sousa: This was not amended in any way, right Diane?

Diane Graham: This one is not.

Chairman Sousa: Would you mind briefly reintroducing your application?

Adam Tesavis: Oh sure. My wife and I purchased 45 Cliffside Drive in the middle of June this past year. It was previously rented as a short-term rental and we intend to maintain the status quo of that and continue on with what the previous owners had been doing. It occupies six individuals. It is a two bedroom, two full baths and a half. There is some pull-outs in the family room. It is relatively quiet clientele. No parties or anything along those lines.

Chairman Sousa: Did any of the Board members have any additional questions? Do we have any questions or comments from members of the public in attendance today? Hearing none. Did we have any written comments?

Diane Graham: I did not receive any written comments.

Chairman Sousa moved that based on a review of short-term rental permit application #2021-0026 and the testimony presented at the Planning Board meeting on July 21, 2021 and public hearing on August 18, 2021, the Planning Board hereby approves the granting of a short-term rental operating permit to the applicant/owner. Mary Ann Bachman seconded the motion.

Roll Call Vote

Mary Ann Bachman – Aye
Ralph Endres – Aye
Jason Inda – Aye
Michael McCabe – Aye
Sam Seymour – Aye
Matthew Sousa – Aye
Michael Staub – Aye

Motion carried.

Short-Term Rental Application #2021-0027 (Public Hearing)

Owner: Benjamin Hinton & Marian Hinton
Representative: Amanda Golden
Property: 40 Cliffside Drive
Tax Map #: 168.16-1-6.040
Zoned: PD (Planned Development)
Sleeping Occupancy: 6

Diane Graham: Benjamin Hinton is here. This is an amended application.

Benjamin Hinton: Good afternoon.

Chairman Sousa: Do you mind just briefly commenting on your application and the nature of the amendment as well?

Benjamin Hinton: Absolutely. We purchased 40 Cliffside in January. It is a two bedroom, one and a half bath unit down in Bristol Harbour. Did some cosmetic renovations: flooring, painting and things like that. The goal is for us to use this property both in a personal and short-term rental place. What we will be doing is promoting it to be used when we are not in it as a short-term rental. The amendment is the last time we were here our representative was the cleaner rather than a local contact. So we have put on Chad

Loblaw from the realty group. His brother does a lot of fixing/handyman activities as our primary contact for local support.

Chairman Sousa: Great. Do you have any questions?

Mary Ann Bachman: He is the local contact if there is an issue or problem?

Benjamin Hinton: Correct.

Chairman Sousa: That will be specified on the rental agreement?

Benjamin Hinton: Yes.

Chairman Sousa: Any other questions? Are there any questions or comments from members of the public in attendance? Did we receive any written comments?

Diane Graham: I did not receive any written comments.

Chairman Sousa moved that based on a review of an amended short-term rental permit application #2021-0027 and the testimony presented at the Planning Board meeting on July 21, 2021 and public hearing on August 18, 2021, the Planning Board hereby approves the granting of a short-term rental operating permit to the applicant/owner. Mary Ann Bachman seconded the motion.

Roll Call Vote

Mary Ann Bachman – Aye
Ralph Endres – Aye
Jason Inda – Aye
Michael McCabe – Aye
Sam Seymour – Aye
Matthew Sousa – Aye
Michael Staub – Aye

Motion carried.

Short-Term Rental Application #2021-0028 (Preliminary)

Owner: Christopher Bennem & Lisa Moore
Representative: Finger Lakes Premier Properties
Property: 5680 Seneca Point Rd
Tax Map #: 168.20-1-36.000
Zoned: R-3 (Residential 3 Acre)
Sleeping Occupancy: 11

Diane Graham: There should be a representative from Finger Lakes Premier Properties for Bennem and Moore.

Brian Zerges: I am Brian Zerges from Finger Lakes Premier Properties. I have been here before. I am here to answer any questions you have about this property and the one on Seneca Point. We are the local representative. Live right in the neighborhood.

Town of South Bristol Planning Board Meeting Minutes 08.18.2021 Approved

Diane Graham: I know last time there was some confusion if they lived there. It looks like they rent five months and they live there seven months of the year.

Chairman Sousa: We have cleared that up. Is that the nature of the amendment as well?

Diane Graham: I do not know if it is an amendment.

Chairman Sousa: It is a point of clarification from the last meeting.

Diane Graham: Yes.

Chairman Sousa: Do you want to briefly introduce the nature of the application?

Brian Zerges: I am the owner. I did not bring this on, but it does have five acres. It is a big house. I done an aerial map. I have not been to the property. Lindsay had something going on so she sent me tonight last minute. It does look like a home that is not going to have any intrusion on the neighbor. We are in the neighborhood. I live in the neighborhood. Anything happens we are there.

Chairman Sousa: Great. Does anybody have any questions for him on the Board?

Mary Ann Bachman: The main house sleeps seven and the cottage sleeps four just to clarify?

Brian Zerges: Yes.

Chairman Sousa: Are there any comments from members of the public in attendance? Did we receive any written comments?

Diane Graham: No. We did not.

Chairman Sousa moved that based on a review of short-term rental permit application #2021-0028 and the testimony presented at the Planning Board meeting on July 21, 2021 and public hearing on August 18, 2021, the Planning Board hereby approves the granting of a short-term rental operating permit to the applicant/owner. Michael Staub seconded the motion.

Roll Call Vote

Mary Ann Bachman – Aye

Ralph Endres – Aye

Jason Inda – Aye

Michael McCabe – Aye

Sam Seymour – Aye

Matthew Sousa – Aye

Michael Staub – Aye

Motion carried.

Short-Term Rental Application #2021-0029 (Public Hearing)

Owner: Sara C. Corona, Dominic A. Corona
Galina Campanella, Michael J. Campanella
Kate Marie Zobkiw and Jason Spencer Zobkiw
Representative: Galina Campanella
Property: 6069 Hicks Road
Tax Map #: 168.00-1-52.000
Zoned: R-3 (Residential 3 Acre)
Sleeping Occupancy: 7

Diane Graham: My understanding is the representative Finger Lakes Premier Properties is also representing this application. The owners are Corona, Campanella and Zobkiw. This application is amended for the local contact.

Chairman Sousa: So originally the local contact was listed as whom and now who has it changed to?

Diane Graham: Galina Campanella was the original representative as local contact and I received an email that Finger Lakes Premier Properties is now the local contact.

Chairman Sousa: Would that be you personally or some representative?

Brian Zerges: I have a team of 50 people. We have an owner services person assigned to the property. We have somebody available 24/7 on call to pick up the phone.

Chairman Sousa: Other than that update nothing else has changed with the application as presented at last month's meeting?

Brian Zerges: Not that I am aware of. No.

Chairman Sousa: Do we have any questions from members of the Board? Do we have any questions from members of the public in attendance? Have we received any written comments?

Diane Graham: We did not. No.

Chairman Sousa moved that based on a review of short-term rental permit application #2021-0029 and the testimony presented at the Planning Board meeting on July 21, 2021 and public hearing on August 18, 2021, the Planning Board hereby approves the granting of a short-term rental operating permit to the applicant/owner. Michael Staub seconded the motion.

Roll Call Vote

Mary Ann Bachman – Aye
Ralph Endres – Aye
Jason Inda – Aye
Michael McCabe – Aye
Sam Seymour – Aye
Matthew Sousa – Aye
Michael Staub – Aye

Motion carried.

Chairman Sousa declared the public hearings closed.

Short-Term Rental New Business

Short-Term Rental Application #2021-0032 (Preliminary)

Owner: Ian M. Boni
Representative: Ian Boni
Property: 6836 County Road 34
Tax Map #: 177.00-1-35.000
Zoned: R3 (Residential 3 Acre)
Sleeping Occupancy: 4

Diane Graham: Ian Boni has a representative. Please introduce yourself when you get up to the microphone.

Paul Dutcher: My name is Paul Dutcher. I am representing Ian Boni.

Chairman Sousa: Please introduce your application and give a little details please.

Paul Dutcher: It is property on County Road 34. It sleeps four people. He is going to use it as a year-round rental. It sits back in the woods. Noise should not be a problem.

Diane Graham: It is next door to an application we had reviewed before, the A-frame.

Chairman Sousa: Oh okay. Yes. Site access for vehicles is adequate?

Paul Dutcher: I believe so. I have not seen the property myself.

Mary Ann Bachman: There is three acres I would have to assume there is plenty of parking area.

Paul Dutcher: Yes. As far as I know.

Mary Ann Bachman: How close is it to the road?

Paul Dutcher: From what I understand it goes back in a ways and up the hill. It sits back off the road a ways.

Chairman Sousa: Right. Okay.

Ralph Endres: The gas fireplace is that propane?

Paul Dutcher: If it is a gas fireplace, my guess would be propane.

Ralph Endres: It would be my guess too.

Paul Dutcher: Natural gas does not run out through there.

Michael Staub: It goes under the ground, but it does not go through there.

Paul Dutcher: Correct.

Chairman Sousa: Is there a shared driveway that you access?

Paul Dutcher: I think the first part of the driveway is shared and his section right now has a chain across it.

Chairman Sousa: There is no issues from neighboring properties?

Paul Dutcher: Not that I have heard.

Chairman Sousa: Do we have any more questions?

Michael Staub: There was some concern that I read about drainage and access across the road. Has that been addressed?

Diane Graham: That was the property next door.

Michael Staub: Oh okay.

Chairman Sousa: It was a very close property.

Diane Graham: I think the shared driveway connects to it, right Phil?

Phil Sommer: Yes. His driveway goes to the west.

Michael Staub: So there is no drainage issues on that one?

Phil Sommer: No.

Michael Staub: Okay.

Chairman Sousa: Okay.

Mary Ann Bachman: Have they been renting it?

Paul Dutcher: We have not been renting this place, no.

Mary Ann Bachman: So this is a new venture.

Paul Dutcher: This is new to him. He owns other short-rental properties. He owns one down by the dump or not too far from the dump.

Diane Graham: That the Board approved.

Mary Ann Bachman: He is aware of noise ordinances, events and local laws?

Paul Dutcher: Yes Ma'am. One of the reasons he purchased over here was for skiers basically during the winter.

Chairman Sousa: It is setback and it does have a fairly long driveway even off of the shared access part.

Mary Ann Bachman: And acreage.

Chairman Sousa: Right. Do you we have any more questions? Hearing none.

Chairman Sousa moved that the Planning Board accept the short-term rental permit application #2021-0032 as completed and the set the application for final review/public hearing on September 15, 2021.

Mary Ann Bachman seconded the motion.

All in favor.

Ayes: 7, M. Bachman, R. Endres, J. Inda, M. McCabe, S. Seymour, M. Sousa, M. Staub

Nays: 0

Motion carried.

Short-Term Rental Application #2021-0033 (Preliminary)

Owner: J Pak Properties LLC

Representative: Jeremy Havens

Property: 4 Cliffside Drive

Tax Map #: 168.16-1-9.004

Zoned: PD (Planned Development)

Sleeping Occupancy: 6

Diane Graham: The next application is J Pak Properties LLC representative Jeremy Havens, owner.

Jeremy Havens: Good evening.

Chairman Sousa: Hello. Do you mind just introducing your project briefly?

Jeremy Havens: Yes. We are at 4 Cliffside Drive in Bristol Harbour. It is a two bedroom, one and a half bath. It sleeps six. We are not sure if the people before us rented it out. We plan on using it once in a while. When we are not using it, we are going to rent to supplement the income.

Chairman Sousa: It should have adequate parking.

Jeremy Havens: It has two parking spots that go with it. There is additional parking at the community center.

Ralph Endres: What is the maximum number of residents?

Jeremy Havens: Six people.

Mary Ann Bachman: So there are beds for six?

Jeremy Havens: Yes. Pull-out couches.

Chairman Sousa: You will be managing this rental yourself?

Jeremy Havens: Yes. I live in Fairport.

Chairman Sousa: Do you have experience with short-term rentals?

Jeremy Havens: Yes. We have one in Carolina as well. A much bigger property.

Michael Staub: No wild parties or events?

Jeremy Havens: No. We hope not. No one under the age of 25 would be our goal.

Diane Graham: You are still the representative/local contact?

Jeremy Havens: Correct.

Ralph Endres: It is kind of a dicey thing rentals now.

Jeremy Havens: Oh sure.

Ralph Endres: I have a friend who owns a place in Texas about 13 miles from the Mexican border. He got a call from one of his neighbors that somebody was living in his house.

Jeremy Havens: Is that right?

Ralph Endres: He gets there and they had rented it out to somebody. Guy has a signed contract to rent. The person who rented it did not own it.

Jeremy Havens: A land of opportunity.

Ralph Endres: What a country we got.

Chairman Sousa: Are there any more questions or comments? No.

Chairman Sousa moved that the Planning Board accept the short-term rental permit application #2021-0033 as completed and the set the application for final review/public hearing on September 15, 2021. Michael Staub seconded the motion.

All in favor.

Ayes: 7, M. Bachman, R. Endres, J. Inda, M. McCabe, S. Seymour, M. Sousa, M. Staub
Nays: 0

Motion carried.

Regular New Business

Site Plan Approval Application #2021-0030 (Preliminary)

Owner: Patrick J. Solomon & Jennifer H. Solomon

Representative: Venezia & Associates

Property: 5874 Seneca Point Rd

Tax Map #: 178.11-1-12.110

Zoned: LR (Lake Residential)

Diane Graham: We have Venezia & Associate representative and I see Rocco and Pat Venezia here.

Rocco Venezia: So how are you folks doing today?

Board Members: Good.

Rocco Venezia: You know I am Rocco Venezia and I am bashful. Got that out of the way. I am here on behalf of Patrick and Jennifer Solomon. They would like to put an addition on the end of their dock. We did a marine survey and the existing dock is really close. We were able to wiggle in this new appendage out on the end, which includes the dock addition. That is what we are here for. I applied for the SHPO at the same time I applied for Charlie Kenton and I got the answer on Charlie's property. I am still waiting for an answer on this. I would imagine we would have it before the next meeting. I sent that correspondence to Diane.

Diane Graham: Yes. Thank you. I forwarded it on to the Board to let them know.

Rocco Venezia: We are right at the setback. By the time we apply the setbacks this thing has to go right where it is or it will be in violation. We will have to be out there staking it while they are building it. That's it.

Chairman Sousa: Alright.

Sam Seymour: One of the issues with this stretch of Seneca Point Road is parking and cars parked in the road to force traffic to swing around things and stuff like that.

Rocco Venezia: I understand.

Sam Seymour: Is there any way they can put a couple of slots across the street from the dock?

Rocco Venezia: It is so hard because it goes up hill.

Sam Seymour: I know the way it was landscaped it looks like there would be room.

Rocco Venezia: We can look at that.

Sam Seymour: If they could park their vehicles over there. When they park on the dock side, it is so close.

Rocco Venezia: I agree Sam.

Ralph Endres: Sam, another thing it is generally on weekends not during the week. A firetruck would have a tough time going down through there.

Sam Seymour: The road is too narrow as it is.

Rocco Venezia: If you drive down Seneca Point though, that is the allure of it. That it is all close.

Ralph Endres: It is like a country lane.

Rocco Venezia: That is what makes it valuable real estate in my mind. In this scenario the Solomon's are listening on Zoom. I could certainly talk to them about that.

Diane Graham: They are not on Zoom.

Rocco Venezia: Oh. They were going to be. Anyways this is their private dock and they do have a house on the hill where there is parking. It is not like it is a public access dock where we are looking to park cars along Seneca Point Road. Our cars park up by the house.

Ralph Endres: Nobody plans to park there, but it just happens.

Rocco Venezia: You go down there for ring of fire and not even our car.

Ralph Endres: I know that. It is something that you really cannot control. If it cannot be controlled, I suspect the Town will control it at some point. Put no parking signs on there and then nobody has parking.

Rocco Venezia: That is certainly something the Town could do. You would have to get the police department to enforce it.

Ralph Endres: The State Police and Ontario County Sheriffs would be happy to enforce it if the Town puts the signs up.

Rocco Venezia: There you go. We could get Phil to be out there until we get enforcement. Diane can help him.

Ralph Endres: That is just what he wants to do on a Saturday.

Diane Graham: Can you describe the existing square footage and then the added square footage?

Rocco Venezia: I did not calculate the existing square footage, but the appendage is 159 square feet. That is something I can calculate and have for the next meeting.

Diane Graham: And your distance out I guess.

Mary Ann Bachman: Everything in line with Docking and Mooring?

Rocco Venezia: It is in conformance with Docking and Mooring.

Diane Graham: Usually you put on here how far out it is, but it is not on this one.

Rocco Venezia: I do not know why they did not specify that. They put the appendage square footage.

Mary Ann Bachman: Did they have a particular reason for it or just to extend their living area?

Rocco Venezia: I do so many of these. They may have a reason, but I do not know.

Mary Ann Bachman: Okay.

Rocco Venezia: I am sure they are spending enough money they must have a pretty good reason.

Mary Ann Bachman: It is right on that offset line.

Rocco Venezia: It is right there. There is no wiggle room. Two inches on one side.

Chairman Sousa: Yes. Two and three inches. Pending approval you better be precise during construction. Are there any more questions? I think we can schedule this for final approval at our next meeting contingent upon you having the SHPO letter.

Diane Graham: Would the Board want them to make changes to site plan with clarification?

Rocco Venezia: I will make the change tomorrow and get it to Phil and Diane.

Chairman Sousa: Could you specify existing square footage and length so we will know the total dimensions as-built.

Ralph Endres: Doing it for 9/15?

Chairman Sousa: Yes. Is that our next meeting? I have only said it five times tonight.

Diane Graham: Yes. September 15th. Will somebody be coming from your group?

Pat Venezia: Yes.

Site Plan Approval Application #2021-0031 (Preliminary)

Owner: Joan W. Goldberg 12 Irrevocable Trust

Representative: Charles Kenton

Property: 5803 Seneca Point Rd

Tax Map #: 178.11-1-1.210

Zoned: LR (Lake Residential)

Diane Graham: The next person is Charles Kenton for owner Joan W. Goldberg 12 Irrevocable Trust, 5803 Seneca Point Road.

Charles Kenton: Good evening. I am Charlie Kenton, Vice President of Ketmar Development representing Joan Wegman Goldberg for an addition to 5803 Seneca Point Road. Basically what she

wants to do is within the overhang of the house as we did before on the east side of the south wing is extend the living area by about 72 square feet.

Ralph Endres: The overhang still goes over that?

Charles Kenton: By about nine to ten inches. Yes.

Chairman Sousa: Did we review another application for this property?

Diane Graham: Yes.

Charles Kenton: This is going to be never ending.

Chairman Sousa: It is a rather unique building footprint.

Ralph Endres: We did a pergola earlier in the year didn't we?

Diane Graham: It was actually a deck and pergola.

Charles Kenton: As this point a deck. The pergola is not yet built.

Diane Graham: So you approved for the deck and pergola, but they did not do the pergola.

Chairman Sousa: Why do you need a site plan for this? Phil, what in the code requires this for a site plan?

Phil Sommer: It is on the lake. Anything in a LR contiguous to the lake has to have site plan review.

Charles Kenton: The SHPO we are waiting for. There is an acknowledgement that was passed on to you guys?

Diane Graham: Yes.

Charles Kenton: I know that we had a SHPO done to do the first addition nine months ago or whenever it was. I am not anticipating this should be an issue.

Mary Ann Bachman: Is this indoor living space?

Charles Kenton: Yes.

Mary Ann Bachman: It is enclosed with foundation?

Charles Kenton: Yes.

Chairman Sousa: Are there any more questions?

Michael Staub: Is there any plumbing associated with this extension?

Charles Kenton: Yes. Actually today I got the first glance of the footprint, which I am very happy to share with you, if you would like to look at it. Basically the existing bathroom – the shower and the toilet will be pushed out into that three foot addition.

Michael Staub: It is an existing bathroom and you are going to move it out into the addition? Sewage and all will be coupled up the way it was?

Charles Kenton: Yes sir. The other half of the addition is going to be to make the bedroom larger. When Bob built the house originally. He did not capture any of the views from the rear of the house. She would like to be able to do that. Lay in bed and look outside as opposed to having to do one of these.

Diane Graham: I do not know if you want the site plan updated or not. Phil approved a dimension change and I do not see a hand signature on the site plan.

Charles Kenton: Hand signature?

Diane Graham: We have the seal, but not a signature.

Charles Kenton: Oh.

Diane Graham: Does the Board want it updated with the dimension?

Charles Kenton: It is a work in progress at this point. What we are trying to do is figure out whether or not we will be allowed to put this addition on and then we will embellish the drawing.

Chairman Sousa: I do not have an issue with it. I think we certainly can move it to a final/public hearing for final approval, but we will need a signed site plan.

Charles Kenton: It is interesting because I am on my iPad and what I sent you on my iPad it is signed.

Diane Graham: Maybe when they made copies it did not copy the signature.

Charles Kenton: Can I approach?

Diane Graham: Yes. This is what the Board has. So we will need the one on your iPad before the next meeting.

Charles Kenton: Alright.

Jason Inda: To be clear we do not need eight copies.

Diane Graham: Just one for the approval.

Chairman Sousa: Right. Are there any more questions from the Board? It is very straight forward. I think we can schedule that for final review and public hearing at our next meeting. Do you think you will be able to have everything updated and squared away by September 15 meeting?

Charles Kenton: Yes.

Chairman Sousa: If not, we can schedule it for a later meeting.

Charles Kenton: The intention in order to get this done for spring was to get it going. Where would I stand in getting a demolition permit for the interior of it? Is that something I can get without approval?

Phil Sommer: You should wait for approval on this.

Charles Kenton: So we cannot do anything until after the 15th assuming it passes?

Chairman Sousa: Right.

Charles Kenton: Okay.

Diane Graham: Formalities.

Charles Kenton: No that is fine. I want to stay within the law.

Ralph Endres: I think you could probably do it, but if for some reason there was an objection and you would have a hole in the wall and no way to fix it.

Charles Kenton: I am not doing the addition, but a lot of the interior of the house has a lot demolition that has to get done. I know in other towns they will give you a demo permit without having a construction permit. I did not know what the rule was here. So I need to get you a signed copy.

Diane Graham: A signed copy and the dimensions that you had on your copy, but we did not have on ours. Three feet by 24 feet.

Charles Kenton: Otherwise no other application request?

Diane Graham: SHPO.

Charles Kenton: Hopefully it will come in by then.

Board Members: Thank you.

Regular Old Business

Proposing a local law on events

The Board had a discussion about local law on events. Phil Sommer has compiled some event local laws from other towns and will present them to the Board for review at the next meeting.

Review Code §170-38(C) additional residential structures on same lot must have same postal address

The Board had a discussion about amending the local law wording for the same postal address to include A and B by a resolution to the Town Board. The first house on the driveway would be A. The second house on the driveway would be B. Phil Sommer will draft the resolution wording for the Board to review at the next meeting.

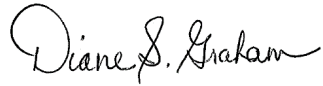
Other

The Board had a discussion about Board members remote attendance at meetings.

Motion to Adjourn

Being no further business, Ralph Endres moved to adjourn the meeting. Michael Staub seconded the motion. The motion was unanimously adopted and the meeting was adjourned at 7:21 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Diane S. Graham". The signature is written in black ink and is positioned above the printed name and title.

Diane Scholtz Graham
Board Assistant