

SOUTH BRISTOL TOWN BOARD MEETING

August 10, 2020

REGULAR MEETING

The Regular meeting of the South Bristol Town Board was called to order August 10, 2020 at 7:00pm.

PRESENT

Daniel Marshall, Supervisor
Stephen Cowley, Councilman
Jim Strickland, Councilman
Scott Wohlschlegel, Councilman

ABSENT

Donna Goodwin, Councilwoman

RECORDING SECRETARY

Judy Voss, Town Clerk

OTHERS

Joe Kohler, Alan & Kristie Braun, Brian Perkins, Cathy Fields and Wight

I. ROLL CALL

Supr. Marshall opened the meeting with roll call.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

On a motion made by Councilman Wohlschlegel and seconded by Councilman Strickland the minutes of the minutes July 13, 2020 Town Board Meeting were ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Cowley and Strickland.

IV. PRIVILEGE OF THE FLOOR

Joe Kohler of Bristol Harbor thanked the Board and Supt. Wight for the street signage on Seneca Point Road.

V. COMMITTEE REPORTS:
HIGHWAY

Councilman Cowley read a summary he received from Supt. Wight: Following is a brief recap of events at the Highway Dept. in the last month.

- The old garage is down, the new garage is starting to take shape.
- We are working with Billitier Electric on getting our temporary and permanent power put together.
- Roadside mowing continues along with mowing the other Town properties.
- The guys have been busy wedging and shimming several roads that required it. (Mosher, Wesley, Williams and Ross Rd. and West Gulick Rd.)
- Seneca Pt. and South Hill also received some attention.
- Chip sealing (oil and stone) will take place this Wednesday and Thursday on the above-mentioned roads.
- Our new replacement loader has arrived.

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Supt. Wight said that it has been a challenge to keep up with all the mowing, helping out with building construction, hauling stone and shim and wedge roads where we need it. A hectic summer so far.

FINANCE

Supr. Marshall mentioned that the Town has successfully received our Bond Anticipation Note; surprisingly easy financial transaction, hopefully because the Town has a great credit rating. The Bond interest rate is 0.765.

Supr. Marshall spoke with Mary Gates, Ontario County Financial officer, about the Reserve Fund for the new Highway barn. The Reserve Fund has about \$200,000.00 that we were using upfront to pay for Engineering fees, etc. Supr. Marshall asked Mrs. Gates if the Town should use the Reserve Funds and then start using the Bond note or should the Town hold the Reserve money back. They discussed that the Bond note interest rate is so cheap to start using the money. The interest is going to be minimal; the \$200,000 that is still in a Reserve Account, we might have to use for odds and ends; roll this Reserve fund into the other \$300,000 Reserve Fund that is intended for cost reduction. The Bond Note could cost the Town upwards of \$120,000 per year and the Reserve Fund will partially offset that cost year to year to minimally effect the tax base. At this stage, this is what the Town should do.

Supr. Marshall continued; the costs associated for the Highway Barn will come out of an account set up under the “H” account. The “H” account is set up strictly for the Highway Garage project.

VI. OLD BUSINESS:
HIGHWAY GARAGE PROJECT

Supr. Marshall explained that Bilitier Electric has been working with Supt. Wight to create some temporary power; currently we don’t have any power off the street because of the construction and have been relying on a generator. Bilitier Electric will help us out and is an additional cost and wasn’t in their original quote. The quote to set up temporary electric was originally around \$10,000.00. Since then, the Highway employees did the excavation work and dug trenches, the cost is \$3,000.00 less, \$7,692.00 for this project. This needs Town Board approval for the change order.

On a motion made by Councilman Cowley and seconded by Councilman Strickland, the Change Order was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Cowley and Strickland.

Supt. Wight mentioned that the septic system for the new Highway garage is also being changed and will do a perk-test in-front of the Salt Barn. The original site was too close to the well and a grade above the well also. We are looking at alternatives with Scott Bova and Bill Grove.

VII. NEW BUSINESS
2021 BUDGET PREPARATIONS

Supr. Marshall informed the Board that the 2021 Town Budget worksheets have been given to the departments.

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2nd QUARTER SALES TAX RESULTS

Supr. Marshall reported on the Sales Tax distribution for the 2nd Quarter. There was a 20% drop in Sales Tax Revenue for the County and because of the formula used, the Town of South Bristol only lost 15% in revenue; some towns had a 25% loss. Compared to the same quarter last year, 2019, the Town received \$337,000.00 and in 2020, the Town received \$284,000.00. This could be worst; we have already eliminated \$300,000 out of the Town's 2020 budget by cutting some Highway Projects, so far so good. We will see how the end of the year goes.

ZOMBIE PROPERTIES

Supr. Marshall continued with Zombie Properties; properties that don't mow their grass, properties that garbage and junk and debris that has accumulated that nobody wants to do anything about it, and the other Zombie Properties that are homes that have been abandoned. The Town Code needs to be amended for stronger laws and has a copy of a Local Law from the Town of Hopewell pertaining to brush, grass, weeds, etc. This law states that if a property has Zombie Property violations, the Code Enforcement Officer would notify the resident with a 10-day notification to remedy the violations. If after 10 days they don't reply or explanation, the Town then has the authority to go in and hire someone to take care of the violation. The homeowner would then be charged on the tax bill the cost of the work at a rate of 1 ½. Supr. Marshall asked the Board to go over the Hopewell information and asked for suggestions, changes, etc. This will eventually go to the Planning Board to work on a proposed law for the Zombie Properties.

Councilman Wohlschlegel asked about "the owner of every improved lot" and what that means.

Supr. Marshall explained that the field across from his home, with tall grass, is not an improved lot. An "improved lot" has a definition in the Town Code. After 10 days of no response, the Code Enforcement Officer would be able to do something about the violations.

Councilman Cowley asked if this goes to the Planning Board?

Supr. Marshall said it has to go to the Planning Board for review anyways, and asked if the Hopewell law sufficient?

Councilman Cowley agreed that it is.

On a motion made by Councilman Wohlschlegel and seconded by Councilman Strickland, to forward the Hopewell Zoning Ordinance concept to the Planning Board, was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Cowley and Strickland.

Supr. Marshall noted that Councilman Cowley brought in the mailing to the Town residents regarding the Short-Term Rental Law which is in place. If you are renting your property on a short-term basis there is now a law and application process. One of the caveats from the CEO has asked, all questions and calls are to go to the Code Enforcement Office.

Councilman Cowley mentioned that the first application came into the CEO Office as a result of the postcard; so far it is working.

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VIII. REPORTS:
ASSESSOR

Supr. Marshall said that there were 87 grievances on Grievance Day back in May; only 3-4 small claims have come in as a result of Grievance Day.

On a motion made by Councilman Cowley and seconded Councilman Wohlschlegel the July 2020 Assessor's Report was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Cowley and Strickland.

CEO

Supr. Marshall noted that the CEO report is 10 pages; some of the shenanigans at Bristol Harbor where the CEO was getting daily phone calls and is beginning to show the stress of the job. Supr. Marshall noted that the CEO is good at what he does and gets phone calls asking why there is yellow tape around the Bristol Harbor Lodge; this is not part of his job and he doesn't have time for the nonsense going on there.

On a motion made by Councilman Cowley and seconded by Councilman Strickland, the July 2020 CEO Reports were ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Cowley and Strickland.

Supr. Marshall mentioned that Bristol Mountain will be building an addition to the Lodge, a \$1.7 million project. The Lodge will have an addition located on the front of the building towards the slopes.

Councilman Cowley said that the Lodge will have decking and heated concrete on the slope side of the building. The plans are in the CEO office.

TOWN CLERK/TAX COLLECTION

On a motion made by Councilman Wohlschlegel and seconded by Councilman Cowley, the Town Clerk's Report for July 2020 was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Cowley and Strickland.

IX. ACCOUNTING:
SUPERVISOR'S REPORT

Supr. Marshall read from the Executive Summary which states that there is \$4.9 million in the bank of which \$2.3 million is the Bond Anticipation Note deposit. Expenditure through July, on average, should equal over 58% of the annual budget. The General Fund is at 14% and the Highway Fund we are at 53.89%.

On a motion made by Councilman Strickland and seconded by Councilman Wohlschlegel, the Supervisor's Reports for July 2020 was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Cowley and Strickland.

APPROVAL OF VOUCHERS

On a motion made by Councilman Cowley and seconded by Councilman Strickland, Abstract No. 8, totaling \$399,882.86 was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Wohlschlegel, Cowley and Strickland.

Supr. Marshall said that Abstract includes \$261,000.00 is paying for concrete and materials delivered for the new Highway Garage. Fiscal Advisors is being paid \$4,700.00 for the

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Bonding project; \$36,000.00 for stone from Hanson Aggregates, the new loader payment is also included for \$34,000.00.

Supt. Wight noted that half the stone purchased this month will be used to back-fill the new building and the other half of the stone is for chip-sealing.

Alan Braun of Bristol Harbor thanked the Board for a well-run meeting; and thanked the Board for continuing the meetings online. Not every Board does it.

Supr. Marshall said the

XI. ADJOURN: 7:43PM

Respectfully submitted:

Judy Voss

South Bristol Town Clerk