

**FREEDOM OF INFORMATION
REQUEST FORM**

Date: _____

Judy Voss, Records Access Officer
Town of South Bristol
6500 Gannett Hill Road West
Naples, NY 14512

Dear Records Access Officer:

Under the provisions of the New York Freedom of Information Law,
Article 6 of the Public Officers Law, I hereby request records or
portions thereof pertaining to:

Identify above the records you are interested in as clearly as possible
and check the appropriate response below.

_____ If there are any fees for copying the records requested, please
inform me before filing the request.

_____ Please supply the records without informing me if the fees are
not in excess of \$_____.

If for any reason any portion of my request is denied, please inform
me of the reasons for the denial in writing and provide the name and
address of the person or body to whom an appeal should be directed.

Sincerely,

Signature: _____

Name: _____

Address: _____

City/State/Zip: _____