

SOUTH BRISTOL TOWN BOARD MEETING

June 11, 2018

EXECUTIVE SESSION

On a motion made by Councilman Cowley and seconded by Councilwoman Goodwin, the Board moved into EXECUTIVE SESSION for the purpose of negotiations was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley and Wohlschlegel.

The Board moved into Executive Session at 6:47pm and motioned the same to come out of Executive Session at 7:04pm.

REGULAR MEETING

The regular meeting of the South Bristol Town Board was called to order June 11, 2018 at 7:08 pm at the South Bristol Town Hall, 6500 W Gannett Hill Road, Naples, NY 14512.

PRESENT

Daniel Marshall, Supervisor
Stephen Cowley, Councilman
Scott Wohlschlegel, Councilman
Donna Goodwin, Councilwoman

ABSENT

Jim Strickland, Councilman

RECORDING SECRETARY

Judy Voss, Town Clerk

OTHERS

Ann Jacobs, Dahl Schultz, Alan & Kristie Braun, John McAlpin and Jim Wight, Highway Supt.

I. ROLL CALL

Supr. Marshall opened the meeting with roll call.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

On a motion made by Councilman Cowley and seconded by Councilman Wohlschlegel, the minutes of the Regular Town Board meeting May 14, 2018 were ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley and Wohlschlegel.

IV. PRIVILEGE OF THE FLOOR

V. COMMITTEE REPORTS:

HIGHWAY

Supt. Wight reported that the crew is getting ready for paving preparations; milling Bopple Hill Road tomorrow which will be closed to traffic. Paving will start June 18th with Bopple Hill, Hawks and Gannett Hill roads. Roadside mowing is ongoing; hoping to have the County Roads finished for the July 4th weekend. Still waiting on the delivery of the Loader; delivery was supposed to be in April.

SOUTH BRISTOL TOWN BOARD MEETING

June 11, 2018

Supr. Marshall asked if there was any more information on the repair cost for the Wilder Barn? Supt. Wight said that there will be temporary fixes putting posts underneath it for support and gutters to protect the roof.

Supr. Marshall said we need estimates for a new roof and what is needed to make the building safe.

Supr. Marshall introduced Scott Bova of MRB Group who is going to show us a proposed rendering of the new Highway facility. Supr. Marshall noted that the current highway building which was the Town Hall at one time was built in 1965 and has seriously deteriorated as you can see right through the back wall in several locations. In addition to that the equipment size has increased over the years and barely fits into the facility.

Mr. Bova handed out the proposed rendering for the Highway facility to the Board, and said they have been working for about 8 weeks with the Highway Dept. We have done an assessment of the conditions and developed a building program. The intent of the building program was to define the spaces; what kind of space is needed and their sizes, their adjacencies and requirements; really identifying objectives of the project. Before we put anything down, we like to have a consensus that the program meets your needs. What we came up with is a facility that would be defined as apparatus-based most notably for the vehicles and sized accordingly. We concluded that 6 bays would be sufficient for your needs with one bay being dedicated for fire dept. use. The bays turned out to be approximately 185 square feet for the main garage. This will accommodate a work area around the vehicles for a work area, assembly, etc. The distance is 64 feet from front to back; that is a nice module for us because that is enough room to clear span with multiple types of structures. At this point, flexibility of how we build the roof structure is important because of cost and options available to you. Anything that gets to about 80-100 feet the options starts narrowing of how we can construct this in a clear span condition. The idea is that we don't want columns coming down in the middle of the space for support; this promotes safety and use and long-term durability of this facility. Each garage accommodates an overhead door, a thermal door, it is important to us to meet the energy code at this point and between the walls and the doors and the roof structure will provide the proper thermal protection so that it can operate efficiently. The core of this phase, the center space is the administrative area which includes a public entrance which is safe and clear and visitors will know where the entrance is. Along that space are support spaces for locker rooms and break room. The last space is a dedicated garage space for one-ton vehicles and also large enough to accommodate trailer storage. Through input and your equipment needs, the decision was to have a minimum of 40-feet deep for that space. Off the back of that garage will be a secondary entrance/exit off the break room where staff can come in and out of which will keep the main entrance free.

Supr. Marshall asked if the facility's flooring will be conducive to heavy equipment and foot traffic?

Mr. Bova agreed and noted that more and more are using the epoxy floors for the cost and is a great product. The locker rooms will have tile flooring.

Supr. Marshall said the depth of the building is up to 64 feet which means you had to go closer to the north lot line and asked if we still have sufficient space back there?

Mr. Bova said we do have enough space; it is tighter than it was and we are 14 feet away from the existing highway barn.

Supr. Marshall said that the next step would be an estimate of cost for the building and funding so the Board can explore how to pay for this.

SOUTH BRISTOL TOWN BOARD MEETING

June 11, 2018

Mr. Bova agreed and said that MRB will put together a narrative for the mechanicals, electrical and plumbing; that helps define the project. Structurally and architecturally this project is relatively set if this is the design you will approve. A little bit of the unknown is the site development costs; utilities and how they bring services to this building. We talked a little bit about a new septic as well.

Supr. Marshall asked about doing core sample, did that happen?

Mr. Bova said they have not done any core samples yet. This is something the Town should consider soon because you don't want any surprises down the road.

Supr. Marshall said because of the age of the building he wouldn't be surprised if something was leaking somewhere.

John McAplin said there is no height shown for the overhead doors and wanted to know if they were up to FDA standards?

Mr. Bova noted that the doors are 14' x 16'.

Supt. Wight said the trucks are 13' 6" which is State or Federal limit on height of a vehicle.

Mr. Bova said he can give the town names for environmental and geo-tech work when the time comes.

VI. OLD BUSINESS:

PROPOSED FEE – TUNNEL ON SANDS PROPERTY

Supr. Marshall noted that last month we talked about the fact that Mr. Sands wants to build a tunnel under Seneca Point Road and we had a discussion about an application fee and the potential of holding up traffic on the road. We still need to come up a permit fee as they will want to start the project; it will probably happen this fall as we want to minimize the disruption to the road. Building permits are issued by a square-foot basis which we could do for the tunnel but we also have to consider the inconvenience we will probably creating for neighbors, etc. The Board will need to determine a length of time that we are agreeable to have the road tied and put an incentive in place to get the job done as fast as they can. We certainly need to make sure that Seneca Point Road doesn't get tied up for an excessive amount of time.

Discussion.

COPIER DISCUSSION

Supr. Marshall asked Clerk Voss for copier information.

Clerk Voss noted that the Toshiba proposal is acceptable and part of the State Contract and the cost is \$93.00 per month; color copier included and 4,500 copies per month.

Supr. Marshall said the dollar amount needs to fit the budget.

On a motion made by Councilwoman Goodwin and seconded by Councilman Wohlschlegel the Toshiba Copier Lease Proposal as long as the cost fits within the budget was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley and Wohlschlegel.

VII. NEW BUSINESS ESTABLISHING PERMIT FEES

Supr. Marshall said the Board has the schedule of fees with the changes noted in red. These are the fees that CEO Sommer worked on and the updates are indicated by the red print.

SOUTH BRISTOL TOWN BOARD MEETING

June 11, 2018

Supr. Marshall noted that the Board hasn't reviewed the Fee Schedule in 3-4 years. Solar fees have been added to the schedule.

On a motion made by Councilman Wohlschlegel and seconded by Councilman Cowley, the Fee Schedule was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley and Wohlschlegel.

**VIII. REPORTS:
ASSESSOR**

On a motion made by Councilwoman Cowley and seconded by Councilman Wohlschlegel, the Assessor's Report for May 2018 was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley and Wohlschlegel.

Councilman Cowley read the Assessor's Report; BAR met Tuesday, May 22nd to hear grievances from 4-8:00pm. There was one grievance filed.

Supr. Marshall noted that Mr. Golisano was the only resident to grieve at the Board of Assessment Review complete with his goose decoy. Supr. Marshall said he spoke with Mr. Golisano outdoors at one point during his news conference and he was specifically asked what is this really all about? Is it about geese, assessments and his comment at that time was, no it is about an unfair assessment system in the State of New York. When he came inside to speak with the BAR is was all about the geese. The Board listened to him and in the end the BAR did not change Mr. Golisano's assessment. Supr. Marshall noted that if Mr. Golisano had not grieved his assessment, this would have been the second year in a row that not a single resident showed up for grievance day. That is a direct reflection of our Assessor; she is on her mark and we are set at a 100% equalization rate which means the State thinks she is doing things exactly right.

CEO

On a motion made by Councilwoman Goodwin and seconded by Councilman Wohlschlegel, the CEO Report for May 2018 was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley and Wohlschlegel.

TOWN CLERK

On a motion made by Councilman Wohlschlegel and seconded by Councilwoman Goodwin, the Town Clerk's report for May 2018 was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley and Wohlschlegel.

**IX. ACCOUNTING:
APPROVAL OF VOUCHERS**

On a motion made by Councilman Wohlschlegel and seconded by Councilman Cowley, Abstract No. 5, Voucher No. 201-252 totaling \$54,865.84 was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley and Wohlschlegel.

SUPERVISOR'S REPORT

On a motion made by Councilman Wohlschlegel and seconded by Councilwoman Goodwin, the May 2018 Supervisor's Report was ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley and Wohlschlegel.

SOUTH BRISTOL TOWN BOARD MEETING

June 11, 2018

X. 2nd PRIVILEGE OF THE FLOOR

Kristie Braun asked about the next workshop for Everwilde FEIS?

Supr. Marshall noted that the workshop is scheduled for Tuesday July 10th at 6pm.

XI. ADJOURN: 8:05PM

Respectfully submitted:

Judy Voss

South Bristol Town Clerk