

**SOUTH BRISTOL TOWN BOARD MEETING**

April 9, 2018

**REGULAR MEETING**

The regular meeting of the South Bristol Town Board was called to order April 9, 2018 at 7:04 pm at the South Bristol Town Hall, 6500 W Gannett Hill Road, Naples, NY 14512.

**PRESENT**

Daniel Marshall, Supervisor  
Stephen Cowley, Councilman  
Scott Wohlschlegel, Councilman  
Jim Strickland, Councilman  
Donna Goodwin, Councilwoman

**RECORDING SECRETARY**

Judy Voss, Town Clerk

**OTHERS**

Brian Perkins, Ann Jacobs, Dahl Schultz, Barbara Howard, Cathy Colby, Kristie Braun, et al

**I. ROLL CALL**

Supr. Marshall opened the meeting with roll call.

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF MINUTES**

On a motion made by Councilman Wohlschlegel and seconded by Councilman Cowley, the minutes of the Regular Town Board meeting February 12, 2018 were ACCEPTED. Voting AYE: 4. Voting NAY: 0. Voting AYE: Marshall, Cowley, Wohlschlegel and Strickland. No Vote: Goodwin.

**IV. PRIVILEGE OF THE FLOOR**

**V. COMMITTEE REPORTS:  
HIGHWAY**

Councilman Cowley read the Highway report: We are approaching mid-April and we are still plowing. So, I guess we can forget about an early spring. Our trucks were out both Friday and Saturday morning this week and as I sit in my office Sunday morning typing this email, it is snowing !

The municipality auction is scheduled for May 12 at Palmyra Highway Dept. Following is a list of items I would like to have declared as surplus, so I can sell them at auction.

1. 2007 Sterling 10 wheel dump truck with attached dump body and plow equipment. New truck due in June/ July.
2. 1993 International flatbed truck.
3. 1980 Ford Cab over water truck.
4. 5' Bush Hog, 3 pt. hitch, PTO
5. 13' Smith Stainless V sander
6. Misc. tires and wheels
7. Misc. old army surplus parts and hardware.

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I would also like to discuss with the Town Board the idea of giving the Highway employees an allowance (once per year) for work clothes. I propose \$ 500 per man per year for full time guys and \$250 per year for part time (Transfer Station) employees. Total would be \$3500 per year vs. the \$5,000 + (average \$100 plus per week) each year we are now spending with a uniform company that is difficult to deal with. This is food for thought; I would like to hear everyone's opinion on this idea.

Supr. Marshall asked how many pick up trucks at the Highway Dept, three?

Supt. Wight said there are 3 pick ups; he drives one, and two for the employees to use. Supt. Wight said he would like to proceeds from the auction to be placed in a reserve fund for future equipment.

Supt. Wight and the Board discussed the uniform/shoe allowance and would like to find a different vendor than Cintas; it is too expensive and their billing practices are weak. Supr. Marshall said he would like to see the monies go towards uniforms.

Councilman Cowley noted that he spoke with Town resident, Joe Burnett, about working on the Town's properties; Town Hall mowing and grounds, Overlook, etc., and will get back with a proposal.

Supr. Marshall reported that he CEO Sommer and Supt. Wight met last week with 2 gentlemen from LaBella Assoc. to discuss what the Town may need in regards to services and protection with regards to the Sands project. Supr. Marshall said his concern is the potential damage to the town roads from the construction equipment and assistance with the inspections needed. LaBella will be presenting a proposal for costs, etc., with the Sands Project and also going to be establishing an escrow account to pay for their services through the developer; there will be no cost to the town.

Clerk Voss reported that the tax collection time period has ended and has settled with the County; 91% of the tax roll was collected leaving 77 tax bills unpaid totaling \$258,000.00.

Clerk Voss also submitted 2 proposals to replace the copier in the Town Hall for the Board to review; a proposal from Toshiba and a proposal from Xerox. These proposals are for the all in one copier, scanner, fax.

### **VI. OLD BUSINESS:**

#### **A. RESOLUTION – APPROVING LOCAL LAW TO AMEND THE ONSITE WASTEWATER TREATMENT LAW**

On a motion made by Councilwoman Goodwin and seconded by Councilman Strickland, Resolution No. 29-2018 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

#### **RESOLUTION #29-2018 OF THE TOWN BOARD OF THE TOWN OF SOUTH BRISTOL, ONTARIO COUNTY, NEW YORK,**

##### **DETERMINATION OF SIGNIFICANCE – LOCAL LAW NO. 2 OF 2018**

**WHEREAS**, the Town of South Bristol Town Board, hereinafter referred to as Town Board, has determined proposed Local Law No. 2 of 2018 to be an Unlisted Action under the State Environmental Quality Review (SEQR) Regulations, and,

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**WHEREAS**, the Town Board has reviewed and accepted the Environmental Record prepared on said action, and

**WHEREAS**, the Town Board has considered the potential impacts associated with said action.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Town Board makes this Determination of Non-Significance based upon: the Short Environmental Assessment Form prepared for this action, Town Board Public Hearing Record on said action; and, the Environmental Record prepared on said action.

**BE IT FURTHER RESOLVED THAT**, the Town Board makes this Determination of Non-Significance based on the following reasons supporting this determination:

1. The Town Board considered the action as defined in subdivisions 617.2(b) and 617.3(g) of Part 617 of the SEQR Regulations; and,
2. The Town Board did review the EAF, the criteria contained in subdivision (c) of 617.7 and other supporting information to identify the relevant areas of environmental concern; and,
3. The Town Board did thoroughly analyze the identified relevant areas of environmental concern to determine if the action may have significant adverse impact on the environment; and
4. The Town Board did set forth its determination of significance in written form containing a reasoned elaboration and providing reference to all supporting documentation.

I, Judy Voss, Town Clerk of the Town of South Bristol do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of South Bristol on April 9, 2018, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Daniel Q. Marshall	<u>x</u>	<u>      </u>
Scott Wohlschlegel	<u>x</u>	<u>      </u>
Donna Goodwin	<u>x</u>	<u>      </u>
Stephen Cowley	<u>x</u>	<u>      </u>
James Strickland	<u>x</u>	<u>      </u>

Dated: April 9, 2018

\_\_\_\_\_  
Judy Voss, Town Clerk

SEAL

On a motion made by Councilman Cowley and seconded by Councilman Wohlschlegel Resolution No. 30-2018 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

**RESOLUTION #30-2018 AUTHORIZING ADOPTION OF LOCAL LAW NO. 2 OF 2018**

**WHEREAS**, a resolution was duly adopted by the Town Board of the Town of South Bristol for a public hearing to be held by said Town Board on April 9, 2018, at 7:00 p.m. at South Bristol Town Hall, 6500 Gannett Hill Road - West, Town of South Bristol, New York, to hear all interested parties on a proposed Local Law entitled, "A Local Law Amending the On-Site Wastewater Treatment System Law" and

**WHEREAS**, notice of said public hearing was duly advertised in the official newspaper of the Town of South Bristol, on April 5, 2018 and other notices required to be given by law were properly served, posted or given; and

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**WHEREAS**, said public hearing was duly held on April 9, 2018, at 7:00 p.m. at the South Bristol Town Hall, 6500 Gannett Hill Road - West, Town of South Bristol, New York, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof; and

**WHEREAS**, pursuant to part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law it has been determined by the Town Board that adoption of said Local Law would not have a significant effect upon the environment and could be processed by other applicable governmental agencies without further regard to SEQRA; and

**WHEREAS**, the Town Board of the Town of South Bristol, after due deliberation, finds it in the best interest of the Town of South Bristol to adopt said Local Law.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of South Bristol hereby adopts said Local Law No. 2 of 2018, entitled "A Local Law Amending the On-Site Wastewater Treatment System Law", a copy of which is attached hereto and made a part of this resolution, and be it further

**RESOLVED**, that the Town Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of South Bristol, to publish an abstract of this local law in the Town's official newspaper and to give due notice of the adoption of said local law to the Secretary of State of New York.

I, Judy Voss, Town Clerk of the Town of South Bristol do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of South Bristol on April 9, 2018, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Daniel Q. Marshall	x	_____
Scott Wohlschlegel	x	_____
Donna Goodwin	x	_____
Stephen Cowley	x	_____
James Strickland	x	_____

Dated: \_\_\_\_\_, 2018

\_\_\_\_\_  
Judy Voss, Town Clerk

SEAL

**LOCAL LAW FILING**

New York State Department of State  
Division of Corporations, State Records and Uniform Commercial Code  
One Commerce Plaza, 99 Washington Avenue  
Albany, NY 12231-0001

(Use this form to file a local law with the Secretary of State)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

County

City

**Town of South Bristol**

Village

Local Law No. 2 of the year 2018

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A local law "Amending Chapter 120 (On-Site Individual Wastewater Treatment System Law) of the Code of the Town of South Bristol"

(Insert Title)

Be it enacted by the Town Board (Name of Legislative Body)

County

City

Town of South Bristol as follows:

Village

Section 1. Paragraph B of Section 120-12 of Chapter 120 (On-Site Individual Wastewater Treatment System Law) of the Code of the Town of South Bristol is hereby repealed and a new Paragraph B is hereby inserted in its place to read as follows:

B. If a parcel is located within 200 feet of Canandaigua Lake and the authority having jurisdiction does not have a stamped as-built drawing or other information satisfactory to the authority having jurisdiction showing the location of the absorption area or holding tank, then an on-site wastewater treatment system inspection shall be required during the first 5-year inspection cycle. This first inspection shall be completed by the Watershed Inspector. Parcel owners will be exempt from future five-year inspection cycles if the absorption area or holding tank has been determined to be greater than 200 feet from Canandaigua Lake. The authority having jurisdiction will provide written documentation to the parcel owner that the absorption area or holding tank is greater than 200 feet from Canandaigua Lake.

Section 2. Paragraph A of Section 120-14 of Chapter 120 (On-Site Individual Wastewater Treatment System Law) of the Code of the Town of South Bristol is hereby repealed and a new Paragraph A is hereby inserted in its place to read as follows:

A. A Certified Inspector shall perform all inspections of existing on-site wastewater treatment systems within the Canandaigua Lake watershed requiring an inspection pursuant to this local law. All existing systems that are outside of the Canandaigua Lake watershed requiring an inspection pursuant to this local law shall be performed by the Ontario County Soil and Water Conservation District. All inspections will be completed in accordance with this law and will utilize the OTN System Inspection Findings Worksheet (Rev 01/13 or as updated).

Section 3. If any clause, sentence, paragraph, section or part of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or part thereof directly involved in the controversy in which such judgment shall have been ordered.

Section 4. This local law shall take effect immediately upon filing with the Secretary of State.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.),

I hereby certify that the local law annexed hereto, designated as Local Law No. 2 of 2018 of the Town of South Bristol was duly passed by the South Bristol Town Board on April 9, 2018, in accordance with the applicable provisions of law.

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2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer<sup>1</sup>.)

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_, 20\_\_, and was (approved)(not approved)(repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted on \_\_\_\_\_, 20\_\_ in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_, 20\_\_. Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_, 20\_\_, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_, 20\_\_, and was (approved)(not approved)(repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_, 20\_\_. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_, 20\_\_, in accordance with the applicable provisions of law.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 2005 of the City of \_\_\_\_\_ of having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_, 20\_\_, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_ of the County of \_\_\_\_\_, State of New York, having been submitted to the electors at the General Election of November \_\_\_\_, 20\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the Towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

<sup>1</sup> Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county- wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or Village, or the supervisor of a Town where such officer is vested with the power to approve or veto local laws or ordinances.

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I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1, above.

Clerk of the Town  
(Seal)

**B. RESOLUTION – APPROVING LOCAL LAW #3-2018 AMENDING  
CHAPTER 170 OF THE CODE OF THE TOWN OF SOUTH BRISTOL**

On a motion made by Councilman Strickland and seconded by Councilwoman Goodwin, Resolution No. 31-2018 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

**RESOLUTION #31-2018 OF THE TOWN BOARD OF THE TOWN OF SOUTH BRISTOL,  
ONTARIO COUNTY, NEW YORK,**

**DETERMINATION OF SIGNIFICANCE – LOCAL LAW NO. 3 OF 2018**

**WHEREAS**, the Town of South Bristol Town Board, hereinafter referred to as Town Board, has determined proposed Local Law No. 3 of 2018 to be an Unlisted Action under the State Environmental Quality Review (SEQR) Regulations, and,

**WHEREAS**, the Town Board has reviewed and accepted the Environmental Record prepared on said action, and

**WHEREAS**, the Town Board has considered the potential impacts associated with said action.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Town Board makes this Determination of Non-Significance based upon: the Short Environmental Assessment Form prepared for this action, Town Board Public Hearing Record on said action; and, the Environmental Record prepared on said action.

**BE IT FURTHER RESOLVED THAT**, the Town Board makes this Determination of Non-Significance based on the following reasons supporting this determination:

1. The Town Board considered the action as defined in subdivisions 617.2(b) and 617.3(g) of Part 617 of the SEQR Regulations; and,
2. The Town Board did review the EAF, the criteria contained in subdivision (c) of 617.7 and other supporting information to identify the relevant areas of environmental concern; and,
3. The Town Board did thoroughly analyze the identified relevant areas of environmental concern to determine if the action may have significant adverse impact on the environment; and
4. The Town Board did set forth its determination of significance in written form containing a reasoned elaboration and providing reference to all supporting documentation.

I, Judy Voss, Town Clerk of the Town of South Bristol do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of South Bristol on April 9, 2018, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Daniel Q. Marshall	x	_____
Scott Wohlschlegel	x	_____
Donna Goodwin	x	_____

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Stephen Cowley  
James Strickland

  x        \_\_\_\_\_  
  x        \_\_\_\_\_

Dated: April 9, 2018

\_\_\_\_\_  
Judy Voss, Town Clerk

SEAL

On a motion made by Councilman Cowley and seconded by Councilman Strickland, Resolution no. 32-2018 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

**RESOLUTION #32-2018 AUTHORIZING ADOPTION OF  
LOCAL LAW NO. 3 OF 2018**

**WHEREAS**, a resolution was duly adopted by the Town Board of the Town of South Bristol for a public hearing to be held by said Town Board on April 9, 2018, at 7:00 p.m. at South Bristol Town Hall, 6500 Gannett Hill Road - West, Town of South Bristol, New York, to hear all interested parties on a proposed Local Law entitled, "A Local Law Amending Chapter 170 of the Code of the Town of South Bristol" and

**WHEREAS**, notice of said public hearing was duly advertised in the official newspaper of the Town of South Bristol, on April 5, 2018 and other notices required to be given by law were properly served, posted or given; and

**WHEREAS**, said public hearing was duly held on April 9, 2018, at 7:00 p.m. at the South Bristol Town Hall, 6500 Gannett Hill Road - West, Town of South Bristol, New York, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof; and

**WHEREAS**, pursuant to part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law it has been determined by the Town Board that adoption of said Local Law would not have a significant effect upon the environment and could be processed by other applicable governmental agencies without further regard to SEQRA; and

**WHEREAS**, the Town Board of the Town of South Bristol, after due deliberation, finds it in the best interest of the Town of South Bristol to adopt said Local Law.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of South Bristol hereby adopts said Local Law No. 3 of 2018, entitled "A Local Law Amending Chapter 170 of the Code of the Town of South Bristol", a copy of which is attached hereto and made a part of this resolution, and be it further

**RESOLVED**, that the Town Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of South Bristol, to publish an abstract of this local law in the Town's official newspaper and to give due notice of the adoption of said local law to the Secretary of State of New York.

I, Judy Voss, Town Clerk of the Town of South Bristol do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of South Bristol on April 9, 2018, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Daniel Q. Marshall	<u>  x  </u>	_____
Scott Wohlschlegel	<u>  x  </u>	_____
Donna Goodwin	<u>  x  </u>	_____
Stephen Cowley	<u>  x  </u>	_____



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James Strickland

Dated: April 9, 2018

x

Judy Voss, Town Clerk

LOCAL LAW #3-2018

SEAL

**LOCAL LAW FILING**

New York State Department of State

Division of Corporations, State Records and Uniform Commercial Code

One Commerce Plaza, 99 Washington Avenue

Albany, NY 12231-0001

(Use this form to file a local law with the Secretary of State)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

County

City

Town of South Bristol

Village

Local Law No. 3 of the year 2018

A Local Law Amending Chapter 170 of the Code of the Town of South Bristol

(Insert Title)

Be it enacted by the Town Board (Name of Legislative Body)

County

City

Town of South Bristol

as follows:

Village

**Section 1.** Paragraph C of Section 170-93 of the Town of South Bristol Zoning Law is hereby repealed and a new Paragraph C is hereby inserted in its place to read as follows:

C. The Planning Board is hereby empowered to review site plans as authorized by New York State Town Law and in conformance with Article V and Section 170-94 of this Chapter.

**Section 2.** Paragraph A of Section 170-94 of the Town of South Bristol Zoning Law is hereby amended to repeal the opening sentences and insert the following language in their place:

A. Uses and structures requiring site plan review. The following uses and structures shall require site plan review in accordance with this section:”

**Section 3.** Paragraph A of Section 170-94 of the Town of South Bristol Zoning Law is hereby amended with the insertion of a new subsection (4) to read as follows:

(4) In the Lake Residential (LR) District and any parcel in the Three-Acre Residential (R-3) and Light Commercial (C-1) District adjoining Canandaigua Lake:

(a) Seawalls, lake shore decks, or permanent docking structures

(b) All new construction, additions to existing structures, and/or expansion of any impervious surface greater than 144 square feet, such as, but not limited to, sidewalks, driveways, walkways, retaining walls, patios, and decks as required by Paragraph G herein.

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**Section 4.** Paragraphs B, C, D, E, F, G, H, I and J of Section 170-94 of the Town of South Bristol Zoning Law are hereby repealed.

**Section 5.** Section 170-94 of the Town of South Bristol Zoning Law is hereby amended with the insertion of a new Paragraph B to read as follows:

B. General Procedural Requirements.

1. Applications for site plan review and approval, with or without a sketch plan conference, shall be submitted to the Code Enforcement Officer in writing, in a form acceptable to the Planning Board. If the Code Enforcement Officer determines the application to be complete, the application shall be referred to the Planning Board at the next duly called meeting, provided that the materials to be submitted are received at least 10 business days in advance of said meeting. If the Code Enforcement Officer determines the application to be incomplete, the application shall be returned to the applicant and the Code Enforcement Officer shall inform the applicant of the deficiencies of the application.
2. The applicant may prepare a sketch plan for informal discussion with the Planning Board prior to submitting the official site plan for review. If the applicant does prepare a sketch plan, the Planning Board shall hold a sketch plan conference between the Planning Board and applicant to review the basic site design concept and generally determine the information to be required on the site plan. Any determinations, which the Planning Board makes at this sketch plan conference, shall in no way limit what the Planning Board may require upon receipt and review of the actual site plan.
3. The Planning Board may, when requested by the applicant in writing and when reasonable, waive any requirements for the approval, approval with modifications or disapproval of site plans submitted for approval. Any such waiver may be exercised in the event any such requirements are found not to be requisite in the interest of the public health, safety or general welfare or inappropriate to a particular site plan. In the event there is a request for a waiver of any item, a separate statement shall be attached to the application detailing the reason(s) for such a waiver. If the Planning Board shall deny the request for such waiver, the applicant shall submit an amended site plan within 30 days from such date of denial incorporating all such information required by this Section. An application shall not be deemed complete until such amended site plan is submitted and accepted by the Planning Board as being complete.
4. Ten copies of the site plan shall be submitted to the Planning Board.
5. Fees in accordance with the current fee schedule adopted by the Town shall be paid at the filing of the application.
6. The Planning Board shall conduct a public hearing within sixty-two days from the day the Planning Board receives a complete site plan application. The Planning Board shall mail notice of said hearing to the applicant at least ten days before said hearing, shall mail notice thereof to the County Planning Board, if required by section 239-m of the New York State General Municipal Law, which notice to the County Planning Board shall

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be accompanied by a full statement of such proposed action, as defined in section 239-m of the New York State General Municipal Law, shall give public notice of said hearing in the official Town newspaper at least five days prior to the date thereof and shall give notice in conformance with Paragraph G of this Section. The cost of preparing, publishing and mailing any required notices shall be borne by the applicant.

7. Reservation of parkland. In conjunction with its review of a site plan containing residential dwelling units, the Planning Board shall make findings and a determination that a proper case exists for requiring set-aside of parkland or payment of a fee in lieu thereof, such fee to be determined by the Town Board, in compliance with New York State Town Law.
8. Prior to taking action on the final site plan, the Planning Board shall refer the complete application for site plan approval to the County Planning Board, when required, for advisory review and recommendation in accordance with the provisions of section 239-m of the New York State General Municipal Law, as amended.
9. Final site plan approval cannot be granted for any project until the provisions of section 239-m of the New York State General Municipal Law have been followed, if required, all necessary variances from the Town Zoning Board of Appeals have been granted and the requirements and regulations of the State Environmental Quality Review Act have been followed.
10. Within 62 days after the public hearing, the Planning Board shall render a decision on the site plan application by approving, approving with conditions or disapproving the site plan. An extension of time may be granted if mutually agreed to by both the Planning Board and the applicant.
11. Within five business days of the Planning Board resolution approving, conditionally approving or disapproving a final site plan, the Secretary of the Planning Board shall certify said resolution, shall file a copy of the certified resolution with the Town Clerk, and shall mail another copy of said certified resolution to the applicant.
12. In the event the final plan is approved with conditions, said conditions must be satisfied prior to the issuance of any building permits, certificates of occupancy or any other permits issued by the Town of South Bristol.

**Section 6.** Section 170-94 of the Town of South Bristol Zoning Law is hereby amended with the insertion of a new Paragraph C to read as follows:

- C. Site Plan Requirements.
  1. Site plans shall be prepared by a New York State licensed professional engineer and/or surveyor.
  2. The owner or owners of the property, which is the subject of the application for site plan approval, shall sign the application verifying that the application is made with their consent and that all information contained therein is true and correct.

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3. The site plan shall be at a scale of not more than 40 feet to the inch.
4. Site plans shall show or be accompanied by the following information:
  - a. An affidavit that the applicant is the owner or equitable owner of the land proposed to be developed or their legal representative.
  - b. Information shown on the site plan shall be organized to clearly depict existing and proposed conditions and assist the Planning Board's understanding of potential impacts as well as proposed mitigation.
  - c. The site plan shall show all of the following information:
    - (1) General content.
      - (a) All dimensions shall be shown in feet and in hundredths of a foot.
      - (b) Name of the owner of the property.
      - (c) Names of owners of all abutting land.
      - (d) Name and seal of the New York State licensed professional engineer or surveyor responsible for the plan.
      - (e) Date, North point and scale. The site plan shall be at a scale of no more than 40 feet to the inch.
      - (f) A legible location map.
      - (g) A map revision box.
      - (h) A map legend/key.
      - (i) A signature block for the Planning Board Chairperson and others as may be required.
      - (j) An area for general map notes.
    - (2) Existing conditions.
      - (a) Required building setback lines on each lot.
      - (b) The boundaries and nature of all existing easements, deed restrictions and other encumbrances.
      - (c) Existing contours at vertical intervals of two feet, including the source of the information. In the case of steep or unusual tracts, the Planning Board may require contours at such lesser intervals as it finds necessary for study and Planning of the tract.
      - (d) Existing vegetative land cover.
      - (e) Delineation of natural features, including:
        - [i] Existing watercourses, drainage ways, surface water features or other bodies of water abutting, running through or running along the boundary of the subject property.
        - [ii] Tree masses and other significant land cover.
        - [iii] Land exceeding a slope of 10%. The applicant shall show anything 15% or greater plus contours in ten foot increments.

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- [iv] New York State Department of Environmental Conservation or federally regulated wetland.
- [v] FEMA special flood hazard zone boundaries and designations, including the flood hazard zone, Community Map Panel number and the effective date of the flood insurance mapping as shown.
- [vi] Other natural features identified in the Natural Resources Inventory.
- [vii] Floodplain certificate
- (f) All existing significant man-made features, including but not limited to:
  - [i] Buildings with property line setbacks.
  - [ii] Width, location, and sight distances for all private driveways.
  - [iii] Limits of pavement and parking areas.
  - [iv] Existing streets on or adjacent to the subject lot, including names, right-of-way widths and pavement widths.
  - [v] Sanitary and storm sewers.
  - [vi] Wastewater treatment systems.
  - [vii] Public and private wells, water mains and fire hydrants.
  - [viii] Drainage features, including stormwater ponds, swales, culverts, and known underground drain tiles.
  - [ix] Location of all other existing utility lines and related facilities, including, gas, electric and telephone.
- (g) Agricultural infrastructure including surface and access lanes for farm equipment.
- (3) Proposed conditions: development.
  - (a) Delineation of all proposed sections or phases if any.
  - (b) Delineation of limits of any land to be disturbed in any manner including areas to be cleared of vegetation, cut, filled, excavated, or graded. The delineation shall include dimensions and other references needed to allow efficient field verification.
  - (c) Existing and proposed contours, at vertical intervals of no more than two (2) feet.
  - (d) The boundaries and nature of all proposed easements, deed restrictions and other encumbrances.
  - (e) The proposed building setback from each property line and other buildings on the same lot.
  - (f) Location and dimension of all areas to be protected as open space.

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- (g) Location and dimensions of all public buildings, public areas and other parcels of land proposed to be dedicated to or reserved for public use.
- (h) Proposed location, boundaries, design, exterior dimensions and uses of all lot coverage items. The percent of lot coverage shall also be provided.
- (i) Identification of any proposed uses of the subject property and whether such uses will require any permanent or temporary structures or improvements or any approvals from the Town of South Bristol or from any New York State or Federal agency.
- (j) Location description, and plan for of all swales, ponds, basins, fences, dikes, retaining walls or other devices required to control soil erosion and sedimentation. Erosion Control measures must be equivalent to the latest version of the New York State Standards for Erosion and Sediment Control.
- (k) Location, design and type of construction of all parking, pavement, loading and unloading areas, showing access and egress and the number and dimensions of parking spaces.
- (l) Location and width of all proposed streets, alleys, rights-of-way and easements. The Planning Board shall have the right to name new developments and streets in accordance with historic characteristics of the community and the Ontario County 911 addressing policy.
- (m) Typical cross-sections, street profiles and drainage details for all streets. Such profiles shall at least show the following: existing grade along the proposed street center line; existing grade along each side of the proposed street right-of-way; proposed finished center line grade or proposed finished grade at top of curbs; sanitary sewer mains and manholes; and storm sewer mains, inlets, manholes and culverts.
- (n) Location, design, type of construction and widths of all proposed driveway intersections with streets and sight distances therefrom. Suitable means of access in accordance with Town Code.
- (o) Location and size of all proposed water mains, laterals, hydrants, meters, and valves.
- (p) Location of any public or private wells.
- (q) Location, size and invert elevations of all proposed sanitary and storm sewers and location of all manholes inlets and culverts.

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- (r) Location, size and design of proposed on site wastewater treatment systems. Site Plan Approval will not be granted until the Watershed Inspector or relevant government agency has reviewed and approved the location and design of the onsite wastewater treatment system.
- (s) Location of all other proposed utility lines and related facilities, including, gas, electric and telephone.
- (t) Proposed vegetative land cover and landscaping.
- (u) Outdoor lighting.
- (v) Location and design of all signs.
- (w) Location of any outdoor storage, if any.
- (x) Location of refuse/trash facilities, if any.
- (y) A description of all approvals required from outside agencies.
- (z) Schedule for development, including a detailed sequence of construction and estimated dates for start and completion.
- (aa) The Planning Board may require an applicant to submit additional information as may be needed to assess the potential impacts from the proposed development.

**Section 7.** Section 170-94 of the Town of South Bristol Zoning Law is hereby amended with the insertion of a new Paragraph D to read as follows:

**D. Planning Board Review.**

The Planning Board's review of a site plan shall ensure that the proposed development provides for, as appropriate, the following, which said list shall not be all inclusive:

1. Adequacy and arrangement of vehicular traffic access and circulation, including intersections, road widths, pavement surfaces, dividers and traffic controls.
2. Adequacy and arrangement of pedestrian traffic access and circulation, walkway structures, control of intersections with vehicular traffic and overall pedestrian convenience.
3. Location, arrangement, appearance and sufficiency of on-site parking, loading and unloading.
4. Location, arrangement, size, design and general site compatibility of buildings, lighting and signs.
5. Adequacy of stormwater and drainage facilities, including ownership, maintenance provisions, etc.
6. Adequacy of water supply and wastewater treatment system.

When a site plan must include a wastewater treatment system, site plan approval will not be granted until the authority having jurisdiction to review and approve such system has made such review and issued approval relative to the location and design of the onsite wastewater treatment system.

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7. Adequacy, type and arrangement of trees, shrubs and other landscaping constituting a visual and/or noise buffer between the applicant's and adjoining lands, including the maximum retention of existing vegetation and including provisions for maintenance and ownership of these areas.
8. In the case of an apartment complex or other multiple dwelling, the adequacy of usable open space for play areas and informal recreation.
9. Protection of adjacent or neighboring properties against noise, glare, unsightliness or other objectionable features.
10. Adequacy of fire lanes, emergency access and other emergency zones and the provision of fire hydrants.
11. Special attention to the adequacy of structures, roadways and landscaping in areas with susceptibility to ponding, flooding and/or erosion.

**Section 8.** Section 170-94 of the Town of South Bristol Zoning Law is hereby amended with the insertion of a new Paragraph E to read as follows:

E. No modification of existing stream channels, filling of lands with a moderate to high susceptibility to flooding, grading or removal of vegetation in areas with a moderate susceptibility to erosion or excavation for construction of site improvements shall begin until the developer has received final site plan approval. Construction within the Floodplain will require that cut and fill must be balanced within the limits of the 100 year floodplain as identified on the most recently released Flood Rate Insurance Maps published by the Federal Emergency Management Agency. Principal buildings and other structures shall be construed as fill for the purposes of this section. Failure to comply shall be construed as a violation of this chapter, and, where necessary, final site plan approval may require the modifications, restoration or removal of unapproved site changes.

**Section 9.** Section 170-94 of the Town of South Bristol Zoning Law is hereby amended with the insertion of a new Paragraph F to read as follows:

F. Site Plan Approval Expiration.

1. Where a site plan approval is granted with conditions, it shall automatically terminate one year from the date of the decision granting conditional approval unless all of the conditions therein are satisfied. The applicant may make a written request to the Planning Board for an extension of this requirement. Upon its receipt of any such extension application, the Planning Board may extend the time for the applicant to satisfy all such conditions by up to one additional year from the date the approval would have expired. Site plan approval shall automatically terminate after the passing of such extended period unless all of the conditions therein are satisfied.
  2. When a site plan is approved without conditions and when a site plan is approved with conditions and all such conditions have been satisfied within the time period established by Paragraph A. of this Section site plan approval will automatically expire six months after the same is granted unless a building permit has been issued and there is physical evidence that significant site preparation, such as excavation or foundation work, has commenced. In the event that a site plan approval has expired pursuant to this section, the planning board can grant a six month extension only once upon written application by the permit holder.

**Section 10.** Section 170-94 of the Town of South Bristol Zoning Law is hereby amended with the insertion of a new Paragraph G to read as follows:



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G. Site plan requirements applicable to the Lake Residential (LR) District and any parcel in the Three-Acre Residential (R-3), and Light Commercial (C-1) District adjoining Canandaigua Lake.

1. In addition to all other requirements of Section 170-94, in the Lake Residential (LR) District and any parcel in the Three-Acre Residential (R-3), and Light Commercial (C-1) District adjoining Canandaigua Lake, site plan review and approval of seawalls, lake shore decks, permanent docking structures, all new construction or additions to existing structures greater than 144 square feet, and/or expansion of any impervious surface greater than 144 square feet, such as, but not limited to, sidewalks, driveways, walkways, retaining walls, patios, and decks shall also be in conformance with this Paragraph G.
  - a. Administrative review through the Zoning Officer shall be required for all such construction not subject to site plan review by the Planning Board or listed as exempt from site plan review herein.
  - b. Planning Board review: Any proposed disturbance totaling more than 400 square feet in area shall require site plan review and approval by the Planning Board.
    - i. In addition to the standards of review contained in Section 170-94, the Planning Board shall consider the aesthetics and impacts of a seawall in regard to adjacent properties and the seawall's appearance from the lake. The applicant must demonstrate that natural stone and/or vegetation is not a viable option, before the Planning Board grants approval.
  - c. The applicant shall provide a site plan in accordance with Section 170-94. In addition to the specified requirements, applications for site plan approval for on-shore boat storage structures shall include a written description and/or drawings adequately demonstrating compliance with the Docks and Moorings Law along with describing the general appearance and exterior finish of the structure or any other new construction.
  - d. The Planning Board shall mail notice of the public hearing on such site plan review application required by this Paragraph G at least ten days before such public hearing to the owners of all properties adjoining the property(ies) that is/are the subject of such application (including those directly across a public highway or private access right-of-way from the subject property(ies)).
2. Non-Conforming Buildings and Lots.
  - a. Full Zoning Compliance.

Where more than 50% of an existing building is to be reconstructed (by floor area) or expanded (by building footprint), the entire building shall be brought into compliance with lot coverage and setbacks. Where such standards cannot be reasonably met, a variance may be sought and reviewed by the Zoning Board of Appeals in accordance with Section 170-91 and 170-92.



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**Section 11.** Paragraphs K, L and M of Section 170-94 of the Town of South Bristol Zoning Law are hereby re-lettered so as to be identified as Paragraphs H, I and J.

**Section 12.** Paragraph A of Section 170-96 of the Town of South Bristol Zoning Law is hereby repealed and a new Paragraph A. is hereby inserted in its place to read as follows:

A. The Town Board, Code Enforcement Officer, Planning Board and Board of Appeals shall have the right to determine whether he or it needs to consult with professional outside consultants, including but not limited to attorneys, engineers, accountants, appraisers or other outside professional consultants, in order to properly review or evaluate any application submitted under this chapter for zoning permits, special use permits, variances, appeals, site plan approval, certificates of occupancy, certificates of compliance, certificates of nonconformity or Official Town Zoning Map or Comprehensive Plan amendments. The costs incurred by said officer, by the Town Board, by the Planning Board, by the Zoning Board of Appeals or by any officer of the Town of South Bristol on behalf of the Town for such consultation fees or costs incurred in enforcing or complying with this Code, including but not limited to the costs of meeting the requirements of Article 6 of the Environmental Conservation Law (SEQRA), shall be reimbursed by the real property owner before a building permit, certificate of occupancy, or other permit, may be issued. If the real property owner fails to fully reimburse such costs, then said reimbursement costs levied pursuant to this chapter shall constitute a lien and charge on the real property that was the subject of review until paid or otherwise satisfied or discharged; and, if the same are not paid within 30 days after they shall be deemed payable, they shall be collected and enforced in the same manner and at the same time as other Town taxes and charges are permitted to be collected.

**Section 13.** If any clause, sentence, paragraph, section or part of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or part thereof directly involved in the controversy in which such judgment shall have been ordered.

**Section 14.** This local law shall take effect immediately upon filing with the Secretary of State.

**(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)**

**1. (Final adoption by local legislative body only.),**

I hereby certify that the local law annexed hereto, designated as Local Law No. 3 of 2018 of the **Town of South Bristol** was duly passed by the South Bristol Town Board on April 9, 2018, in accordance with the applicable provisions of law.

**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer<sup>2</sup>.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_, 20\_\_, and was (approved)(not

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<sup>2</sup> Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county- wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or Village, or the supervisor of a Town where such officer is vested with the power to approve or veto local laws or ordinances.

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approved)(repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted on \_\_\_\_\_, 20\_\_ in accordance with the applicable provisions of law.

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on 20\_\_, and was (approved)(not approved)(repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_, 20\_\_. Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_, 20\_\_, in accordance with the applicable provisions of law.

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_, 20\_\_, and was (approved)(not approved)(repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_, 20\_\_. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_, 20\_\_, in accordance with the applicable provisions of law.

**5. (City local law concerning Charter revision proposed by petition.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 2005 of the City of \_\_\_\_\_ of having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_, 20\_\_, became operative.

**6. (County local law concerning adoption of Charter.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_ of the County of \_\_\_\_\_, State of New York, having been submitted to the electors at the General Election of November \_\_, 20\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the Towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1, above.

\_\_\_\_\_  
Clerk of the Town

(Seal)

Date: \_\_\_\_\_

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**C. RESOLUTION – APPROVING TAX CAP OVERRIDE FOR FIRE DISTRICTS**

On a motion made by Councilman Wohlschlegel and seconded by Councilman Cowley, Resolution No. 33-2018 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

**RESOLUTION NO. 33-2018**

**WHEREAS**, the Town Board of the Town of South Bristol is the governing body of the special districts and/or fire protection districts set forth in the schedule attached here to and made a part hereof; and

**WHEREAS**, it is the intent of this resolution to override the limit on the amount of real property taxes that may be levied by the Town of South Bristol, on behalf of the aforesaid special districts and/or fire protection districts, pursuant to General Municipal Law §3-c, and to allow the Town of South Bristol, on behalf of the aforesaid special districts and/or fire protection districts, to adopt a budget for the fiscal year 2019 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c; and

**WHEREAS**, this resolution is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government’s governing body to override the tax levy limit for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of the said governing body.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of South Bristol, County of Ontario, is hereby authorized to adopt a budget for the fiscal year 2019 on behalf of the special districts and/or fire protection districts set forth in the Schedule attached hereto and made a part hereof that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

I, Judy Voss, Town Clerk of the Town of South Bristol do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of South Bristol on April 9, 2018, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Daniel Q. Marshall	<u>x</u>	<u>      </u>
Scott Wohlschlegel	<u>x</u>	<u>      </u>
Donna Goodwin	<u>x</u>	<u>      </u>
Stephen Cowley	<u>x</u>	<u>      </u>
James Strickland	<u>x</u>	<u>      </u>

Dated: April 9, 2018

\_\_\_\_\_  
Judy Voss, Town Clerk

**SEAL**

**VII. NEW BUSINESS**

**ZBA APPOINTMENT – BARBARA HOWARD**

On a motion made by Councilman Wohlschlegel and seconded by Councilman Cowley, to appoint Barbara J. Howard of Hicks Road, as 2<sup>nd</sup> Alternate for the South Bristol Zoning Board of Appeals was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

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**OTHER BUSINESS**

Supr. Marshall noted that he did reach out to the prior legal team that handled the Town's Union negotiating, Hodgson, Russ, and asked if they were interested in handling the union negotiations for the Town and did not get a response.

Supr. Marshall noted that he has spoken with Rita McCarthy, a union negotiator, rates of \$200 per hour, travel time is \$100 per hour and has worked with the teamsters before and knows all the players. Supr. Marshall recommended hiring Ms. McCarthy.

Councilwoman Goodwin asked if the cost of the negotiating could be capped and where is it coming out of the budget?

Supr. Marshall noted that Ms. McCarthy did describe negotiating for a town of our size which did not exceed \$5,200.00 in a 6 month time period. The budget will have to be adjusted; it would come out of the legal budget line.

Councilman Cowley asked Councilwoman Goodwin what she said; he couldn't hear her questions.

On a motion made by Councilman Cowley and seconded by Councilman Strickland to appoint Rita McCarthy as the Town's Union Negotiator was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

**VIII. REPORTS:**

**ASSESSOR**

On a motion made by Councilwoman Goodwin and seconded by Councilman Wohlschlegel, the Assessor's Report for March 2018 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

**CEO**

On a motion made by Councilman Wohlschlegel and seconded by Councilman Strickland, the CEO Report for March 2018 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

**TOWN CLERK**

On a motion made by Councilman Cowley and seconded by Councilwoman Goodwin, the Town Clerk's report for March 2018 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

**SUPERVISOR'S REPORT**

On a motion made by Councilman Strickland and seconded by Councilman Cowley, the March 2018 Supervisor's Report was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

On a motion made by Councilman Wohlschlegel and seconded by Councilwoman Goodwin, the February 2018 Supervisor's Report was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

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**IX. ACCOUNTING:  
BUDGET TRANSFER**

On a motion made by Councilman Strickland and seconded by Councilman Cowley, the Budget Transfers were ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

Transfer From	A1330.441	Tax Collection_Conf & Training to	
	A1330.4	Tax Collection – Contr	\$326.95
	A8020.41	Planning Board to	
	A8020.4	Planning – Contr	\$50.74

**APPROVAL OF VOUCHERS**

On a motion made by Councilman Wohlschlegel and seconded by Councilman Cowley, Abstract No. 4, Voucher No. 111- 157 totaling \$78,304.24 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

On a motion made by Councilman Cowley and seconded by Councilman Strickland the list of Highway Surplus to go to auction was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

List of items to have declared as surplus and sell them at auction:

1. 2007 Sterling 10 wheel dump truck with attached dump body and plow equipment.  
New truck due in June/ July.
2. 1993 International flatbed truck.
3. 1980 Ford Cab over water truck.
4. 5' Bush Hog, 3 pt. hitch, PTO
5. 13' Smith Stainless V sander
6. Misc. tires and wheels
7. Misc. old army surplus parts and hardware.

**X. 2<sup>nd</sup> PRIVILEGE OF THE FLOOR**

**XI. ADJOURN: 7:35PM**

Respectfully submitted:

Judy Voss  
South Bristol Town Clerk