

SOUTH BRISTOL TOWN BOARD MEETING

February 12, 2018

REGULAR MEETING

The regular meeting of the South Bristol Town Board was called to order February 12, 2018 at 7:00 pm at the South Bristol Town Hall, 6500 W Gannett Hill Road, Naples, NY 14512.

PRESENT

Daniel Marshall, Supervisor
Donna Goodwin, Councilwoman
Stephen Cowley, Councilman
Scott Wohlschlegel, Councilman
Jim Strickland, Councilman

RECORDING SECRETARY

Judy Voss, Town Clerk

OTHERS

Brian Perkins, Valary Muscarella, Alan & Kristie Braun, Dahl Schultz and Jim Wight, et al

I. ROLL CALL

Supr. Marshall opened the meeting with roll call.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

On a motion made by Councilman Wohlschlegel and seconded by Councilman Cowley, the minutes of the Year-End Town Board meeting December 30, 2017, 2018 Organizational Meeting January 8, 2018 and the Regular Town Board meeting January 8, 2018 were ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

IV. PRIVILEGE OF THE FLOOR

Supr. Marshall noted that he attended a 2-day training in Rochester for newly elected officials.

V. COMMITTEE REPORTS:

HIGHWAY

Councilman Cowley read the Highway report: The Highway Dept. have been out plowing and when it stops snowing they have been hauling stone for upcoming projects this spring. Ordered 800 ton of salt and also been trying to get in touch with MRB, Scott Bova, to schedule a kick-off meeting.

Supt. Wight said he received a call today regarding the Sands project on Seneca Point Road and the plan is to install a 10-foot diameter pipe underneath the road for a tunnel. Supt. Wight asked if there needs to be a permit process?

Supr. Marshall said we should talk with the Town Attorney and anything underneath the roadway will need Town Board approval.

Supt. Wight said he wanted the Town Board to be aware of it; building a 12,000 square foot home. It is going to be a big project.

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Someone in the audience said the building will cost \$20 million.

Supr. Marshall said with regard to the Highway Facility project; he reached out to Senator Funke's office and got a response back that they are adding our project to their list for potential funding. The project will have to be funded by reserve money all ready in place, funds from the State of some nature and the remainder will be bonded.

**VI. OLD BUSINESS:
HIGHWAY AGREEMENT**

Supr. Marshall noted that the agreement between the Highway dept. and the Town Board which outlines how the funds will be spent for roadwork as required by State Law.

Supt. Wight said he that originally this agreement included the north-end of Seneca Point Road but may have to re-think that, to the intersection of Hicks Road, and also Hawks Road top to bottom and Bopple Hill from the top of Route 21 to the bottom of the hill at Seneca Point.

Supr. Marshall noted that the problem also will be the trucks will be using Seneca Point from the north.

Supt. Wight said that in his conversation with Jeremy Fields about this, Jeremy has purchased a farm on Hicks Road and will be using that farm for hauling fill-dirt and utilizing Hicks Road that was just resurfaced last year. This should all be part of the permit process, they need to be bonded to pay for the damage to the roadbed.

Supr. Marshall said he would talk to the Town Attorney about this as well.

Councilwoman Goodwin asked if there is a change to the agreement will the Town Board have another agreement to approve?

Supt. Wight said there would be an addendum to approve.

On a motion made by Councilwoman Goodwin and seconded by Councilman Strickland, the Agreement for the Expenditure of Highway Moneys was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

Councilman Cowley said he has been looking at the Overlook to see what is needed there this year for maintenance, and spoke with the DOT regarding the park in Woodville and they are looking into it.

Supr. Marshall noted that over the years there have been a number of issues with speeding in Woodville. Every time that we have asked the Sheriff to put the radar sign in Woodville it has done a good job in slowing drivers down. Supr. Marshall said he is looking to a permanent radar sign installed on Route 21 which would require permission from the DOT. Supr. Marshall said he is also meeting with the Traffic Safety Board in Ontario County to see if there is any money to pay for this. Farmington is also looking into the radar signs and we could join with them to purchase this at a lesser price.

LOCAL LAW TO OVERRIDE 2% TAX CAP – RESCHEDULE PUBLIC HEARING

Supr. Marshall noted that a Public Hearing was originally scheduled for tonight but it did not get properly published in the newspaper so needs to be rescheduled; March 12th at 7:00pm.

VII. NEW BUSINESS
TRANSFER STATION SURVEY

Supr. Marshall noted that the Board has a copy of the proposed Transfer Station survey/questionnaire for approval. The survey asks the residents how the Town can improve the facility, what other types of services could be available. This is a County project to eliminate the waste stream to the County landfill and South Bristol has received funding to further this initiative. We are also proposing a composting program which the Town of Geneva has all ready started. If the Board finds the survey acceptable, the survey can be added to the Town website as well as hard copies and have the information tallied in about 4-5 weeks.

The Board agreed that the survey was acceptable and to publish on the town website.

COMPREHENSIVE PLAN PROPOSAL

Supr. Marshall noted that in an effort to finalize the update of the Town's Comprehensive Plan, Councilman Wohlschlegel has a proposal for the Board.

Councilman Wohlschlegel noted that he spoke with a company, Messineo et al, and went through what upgrades we need to the Comprehensive Plan given the data we collected from the survey. The proposal Messineo et al submitted is for \$4,000.00 with a completion date in May. Councilman Wohlschlegel said that the plan will talk about our community and how we want to keep it rural with not a lot of planned developments. They do good work and do a lot of procedures for businesses; Exxon, Mobile, Kodak, etc. Councilman Wohlschlegel noted that we had originally received a proposal from a Rochester company for \$20,000.00.

Supr. Marshall said there needs to be a public hearing involved and the proposal suggests a first draft of the document by April. That is when the public hearing can be scheduled.

On a motion made by Councilwoman Goodwin and seconded by Councilman Strickland, the Messineo et al Comprehensive Plan proposal dated February 5, 2018 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

ONSITE WASTEWATER LAW – AMENDMENT

Supr. Marshall noted that several months ago the Board created a new local law for inspections of wastewater systems along the lakefront. The law has now come back to the Town Board because there is an amendment to that law; basically a certified inspector would do the inspection. The way it is written it sounds like it covers all of South Bristol when it is just within the watershed. This request to amend was made by the Ontario County Soil & Water Conservation District. The second change is the inspection procedure; this section is rewritten so Soil & Water completes all inspections outside of Canandaigua Lake Watershed instead of a certified inspector. This is at the request of the Soil & Water and CEO Sommer has reviewed the document and has approved this.

Supr. Marshall read from the document: *"All existing onsite wastewater treatment systems within the Canandaigua Lake Watershed requiring an inspection pursuant to this local law shall be performed by a certified inspector.*

All existing systems that are outside the Canandaigua Lake Watershed requiring an inspection pursuant to this local law shall be performed by the Ontario County Soil & Water Conservation District."

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Supr. Marshall explained that if you are buying a new house over on Gulick Road the soil and water conservation district will come out for an inspection rather than a certified inspector. The goal is to make it easier for the homeowner to document where the system is located.

This will require a new local law and once that is written up a public hearing will need to be scheduled. Supr. Marshall said that the Town will be compensated for costs through a watershed grant.

The Board agreed to have the attorney draw up the necessary paperwork.

RESOLUTION NO. 25– 2018

ESTABLISH STANDARD WORK DAY – HIGHWAY SUPT. JIM WIGHT

On a motion made by Councilman Cowley and seconded by Councilwoman Goodwin, Resolution No. 25-2018 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

(insert resolution)

VIII. REPORTS:

ASSESSOR

On a motion made by Councilman Cowley and seconded by Councilman Wohlschlegel, the Assessor’s Report for January 2018 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

CEO

On a motion made by Councilman Strickland and seconded by Councilwoman Goodwin, the CEO Report for January 2018 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

TOWN CLERK

On a motion made by Councilman Cowley and seconded by Councilman Strickland, the Town Clerk’s report for December 2017 and January 2018 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

IX. ACCOUNTING:

BUDGET TRANSFERS DECEMBER 31, 2017

Supr. Marshall explained that at the end of the year the Town Board approved the payment of \$10,000 to EFPR Group for the work they performed on the Town finances over the last 2 years; which cost EFPR \$95,000.00. The payment is a 2017 expense and the transfers are to make up that \$10,000 without effecting the 2018 budget or needing budget amendment.

On a motion made by Councilman Wohlschlegel and seconded by Councilman Strickland, the Budget Transfers dated December 31, 2017 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

Transfer from	DA5110.4 General Repairs – Contr. To	
	DA5130.4 Machinery – Contr	\$9,878.02
	DA5110.4 General Repairs – Contr. To	
	DA5142.4 Snow Removal - Contr	4,618.62

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DA5110.4 General Repairs – Contr to DA5142.1 Snow Removal – Pers Ser	865.68
A1110.11 Justice-Clerk Per Ser to A1110.4 Justice – Contr	\$65.52
A1620.4 Bldgs – Contr to A1330.4 Tax Collector- Contr	894.75
A1620.4 Bldgs – Contr to A1650.4 Cent Comm Sys – Cont	149.98
A1620.4 Bldgs – Contr to A8010.4 Zoning – Contr	59.78
A1620.4 Bldgs Contr to A9060.8 Social Security	126.14
A1620.4 Bldgs – Contr to A1320.4 Independent Audit - Contr	3,500.00
A5132.4 Garage – Contr to A1320.4 Independent Audit – Contr	8,000.00
A8160.4 Refuse & Garbage – Contr to A9050.8 Unemployment Ins	937.04
A8010.1 CEO – Per Ser to A8010.11 Zoning – Per Ser	171.40
A1680.411 Central Data Proc – Website Dev to A1680.4 Central Data Proc – Payroll	795.00
A8160.2 Refuse & Garbage – Pers Ser to A1620.4 Bldgs – Contr	30.37
A7110.1 Parks – Per Ser to A1440.4 Engineer – Contr	3,600.00
A7110.41 Parks – Overlook to A1440.4 Engineer – Contr	3,362.48
A7140.4 Playground - Contr to A1440.4 Engineer – Contr	1,500.00
A7410.4 Library – Contr to	

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A1440.4 Engineer – Contr	1,948.00
A8010.2 Zoning – Equip to A1440.4 Engineer – Contr	2,250.00
A8010.41 Zoning – BOA – Contr to A1440.4 Engineer – Contr	1,501.00
A1110.42 Justice – Fax to A1440.4 Engineer – Contr	1,200.00
A1110.441 Justice – Conf & Training to A1440.4 Engineer – Contr	800.00
A1355.441 Assessor – Conf & Train to A1440.4 Engineer – Contr	1,500.00
A1355.460 Assessor – Ont Co to A1440.4 Engineer – Contr	7.27
DA5110.4 General Repairs – Contr to DA5130.4 Machinery – Contr	1,322.04

APPROVAL OF VOUCHERS

On a motion made by Councilman Wohlschlegel and seconded by Councilwoman Goodwin, Abstract No. 2, Voucher No. 11-71 totaling \$288,525.04 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

Supr. Marshall noted that the abstract includes payments to the 4 fire departments, 800 ton of salt as well.

SUPERVISOR’S REPORT

On a motion made by Councilman Wohlschlegel and seconded by Councilman Strickland, the December 2017 Supervisor’s Report was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

SURPLUS EQUIPMENT

Supr. Marshall noted that 2 items need to be removed from the Town inventory, a 17 inch monitor and a hp compact computer both are no longer functioning and have been replaced.

On a motion made by Councilman Cowley and seconded by Councilwoman Goodwin, the motion carried. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

X. 2nd PRIVILEGE OF THE FLOOR

EXECUTIVE SESSION

On a motion made by Councilwoman Goodwin and seconded by Councilman Strickland, the Board moved into Executive Session to discuss Personnel Salaries, hours and Litigation was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Cowley, Wohlschlegel and Strickland.

The Board moved into Executive Session at 7:50pm.

The Board came out of Executive Session at 8:30pm by the same motion and no action.

XI. ADJOURN: 8:30PM

Respectfully submitted:

Judy Voss
South Bristol Town Clerk