

SOUTH BRISTOL TOWN BOARD MEETING

March 14, 2016

REGULAR MEETING

The regular meeting of the South Bristol Town Board as called to order March 14, 2016 at 7:05pm at the South Bristol Town Hall, 6500 W Gannett Hill Road, Naples, NY 14512.

PRESENT

Daniel Marshall, Supervisor
Scott Wohlschlegel, Councilman
Donna Goodwin, Councilwoman
Jim Strickland, Councilman
Stephen Cowley, Councilman

RECORDING SECRETARY

Judy Voss, Town Clerk

OTHERS

Anne Jacobs, Mary Ann Bachman, Dahl Schultz, Brian & Delores Perkins,
Wade Sarkis, Brooks Lyon

I. Supr. Marshall opened the meeting with roll call and the Pledge of Allegiance.

II. APPROVAL OF MINUTES

On a motion made by Councilman Wohlschlegel and seconded by Councilman Strickland the February 9, 2016 Regular Town Board meeting minutes were ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

III. PRIVILEGE OF THE FLOOR/COMMUNICATIONS RECEIVED

Supr. Marshall noted that the Town Board has received copies of two letters regarding the Everwilde SEQR process. Both letters are very comparable and very similar in nature discussing the fact that the changes of Bristol Harbor's ownership should be considered and the original DEIS be re-looked at. There is such a things as a Supplemental Environmental Impact Statement that is done before the final and has had some discussion with LaBella and they are reviewing the information and it could very well be that the developer to provide some additional information.

IV. COMMITTEE REPORTS

HIGHWAY

Councilman Cowley reported that the Highway Dept. is getting ready for the roadwork season, tree trimming; a list of cross culvert replacement work on Friprolin Road, Gulick Road, and McGary Road as well as updating road signs. The Highway Supt. did go to Albany this week for 2 days to try and get more CHIPS money. The wash bay is a necessity at the Highway and would like to have an open discussion about hiring another MEO.

FINANCIAL

Councilwoman Goodwin said she came in and worked with Bookkeeper Kobrin to close out the 2015 books. The monthly Supervisor's Report is now available for 2016, which gives us the balances of all the accounts and gives the details for how much is in budget, how much we have spent to date. We are keeping a close eye on our spending and where we are at with the budget.

Supr. Marshall noted that the previous board had felt the need to create a detailed set of

SOUTH BRISTOL TOWN BOARD MEETING

March 14, 2016

accounting lines and the result of that is all ready in March, a budget line as small as \$50. Now we are having to do a lot of moving money around and will address this by combining some of these accounts and take a good close look at them.

BUILDINGS & GROUNDS

Councilman Wohlschlegel said the bathrooms in the Town Hall were repaired recently. Also the roof of the Salt Barn needs to be replaced and should be considered.

Supt. Wight agreed and said we need to address the roof of the Salt Barn soon because the rafters are starting to be affected.

Supr. Marshall said to get some updated quotes for a metal roof and a shingled roof. Supt. Wight agreed.

Supt. Wight said the wash bay for the highway dept. is a necessity too.

V. OLD BUSINESS

AGREEMENT TO SPEND HIGHWAY FUNDS IN 2016

Supt. Wight noted that the figures in the agreement are for projects that are \$206,595.00 and lists the project to get completed this year.

Councilwoman Goodwin asked about keeping track of the various project; how are you keeping track of spending? Supt. Wight said he keeps track through the Suit Kote billings and the monthly Supervisor's reports helps keep track of the money in the budget.

On a motion made by Councilman Cowley and seconded by Councilwoman Goodwin, the Agreement to Spend Highway Funds in 2016 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

BRISTOL HAROUR – SEWER CORPORATION ESCROW AGREEMENT

Supr. Marshall said that he has conversations with the new owners and the attorneys involved and had hoped to have the agreement ready for tonight but nothing has been formulated. The biggest issue is who is going to be the Escrow Agent. Both parties agreed that the escrow agent will be Five Star Bank and hope to have something for the Board next month or earlier if necessary.

VI. NEW BUSINESS

DOG CONTRACT

On a motion made by Councilman Wohlschlegel and seconded by Councilman Cowley, the 2016 Dog Contract with Ontario County was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

APPOINTMENT – DIANE GRAHAM, SECRETARY TO CEO

Supr. Marshall that CEO Sommer interviewed Ms. Graham as well as the Planning Board and ZBA chair; this is a temporary position.

On a motion made by Councilwoman Goodwin and seconded by Councilman Strickland, to appoint Diane Graham as temporary secretary to the CEO office was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

CORRECTIVE ACTION RESPONSE – NYS COMPTROLLER'S OFFICE

Supr. Marshall noted that the final report of the 2015 Comptroller's Audit included a list of corrective actions that needs a response sent to the Comptroller's Office. The Board has a draft of the response that explains the current situation with the new Board working on the

SOUTH BRISTOL TOWN BOARD MEETING

March 14, 2016

corrective actions, that we understand what needs to be done. Supr. Marshall noted that the response is not ready to send to the Comptroller's office yet and will need further review.

VII. REPORTS:

ASSESSOR

On a motion made by Councilman Wohlschlegel and seconded by Councilman Strickland, the February Assessor's Report was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

TOWN CLERK

On a motion made by Councilwoman Goodwin and seconded by Councilman Strickland, the February Town Clerk's Report was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

CEO

No report.

SUPERVISOR'S REPORT

On a motion made by Councilman Cowley and seconded by Councilman Wohlschlegel, the Supervisor's Report for January 2016 and February 2016 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

**VIII. ACCOUNTING
BUDGET TRANSFERS**

On a motion made by Councilman Strickland and seconded by Councilwoman Goodwin, the Budget Transfers were ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

Debit	A8010.4	Zoning- Contractual	\$250	
Credit	A8010.434	Zoning-Software/Comp Support		\$250
Debit	A9060.8	Hospital & Medical	\$34.75	
Credit	A9045.8	Life Insurance		\$34.75
Debit	DA5130.4	Machinery – Contractual	\$4.48	
Credit	DA5130.2	Machinery – Equipment		\$4.48
Debit	DA9045.8	Life Insurance – Contractual	\$457.80	
Debit	DA9055.8	Disability	\$32.40	
Credit	DA9040.8	Workers Comp		\$490.20
Debit	SF3412.4	Richmond Fire District	\$4.00	
Credit	SF3413.4	Bristol Fire District		\$4.00
Debit	EG8160.455	Pers Services – Solid Waste Fee	\$1,398.97	
Credit	EG8160.4	Pers Services – Contractual		\$1,398.7

SOUTH BRISTOL TOWN BOARD MEETING

March 14, 2016

ABSTRACT

On a motion made by Councilwoman Goodwin and seconded by Councilman Strickland, Abstract No. 3, Voucher Nos.102 - 153 for \$66,184.89 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

Supr. Marshall noted that he and Councilwoman Goodwin have schedule conflicts with the April meeting and would like to reschedule to Monday, April 4th.

On a motion made by Supr. Marshall and seconded by Councilwoman Goodwin, the South Bristol Town Board will meet on Monday, April 4th, 2016 at 7:00pm for its regular meeting was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

On a motion made by Councilman Wohlschlegel and seconded by Councilman Strickland, to extend the April 11th, 2016 deadline for the Everwilde Inn & Spa FEIS to May 9, 2016 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

IX. 2nd PRIVILEGE OF THE FLOOR

Brian Perkins of Coye Road commented on a couple of letters the Town received from attorneys regarding the Everwilde DEIS and SEQR process, the applicant is supposed to present options different from what they are actually applying for; alternatives, and why those options would not work. Mr. Perkins requested that the Town Board pursue that as seriously and aggressively as you can; the applicant has just purchased the perfect alternative which would not require any re-zoning whatsoever. Just want to make sure that is fully on the table, and any supplemental EIS that comes along, that alternative will be addressed fully.

Wade Sarkis asked the Board regarding the extending and remapping of the Bristol Harbor sewer district process. Is that a SEQR required process, would it involve complete engineering studies, that kind of thing.

Supr. Marshall said there probably will be some type of SEQR process.

Mr. Sarkis asked about the remapping of the sewer corporations geographics? Supr. Marshall believes that is a town function. The mapping process is going to be under review by LaBella as well.

X. ADJOURN: 7:55PM

Respectfully submitted:

Judy Voss
South Bristol Town Clerk