

SOUTH BRISTOL TOWN BOARD MEETING

January 11, 2016

**REGULAR MEETING**

The regular meeting of the South Bristol Town Board was called to order January 11, 2016 at 7:00pm at the South Bristol Town Hall, 6500 W Gannett Hill Road, Naples, NY 14512.

**PRESENT**

Daniel Marshall, Supervisor  
Scott Wohlschlegel, Councilman  
Donna Goodwin, Councilwoman  
Stephen Cowley, Councilman  
Jim Strickland, Councilman

**RECORDING SECRETARY**

Judy Voss, Town Clerk

**OTHERS**

Anne Jacobs, Mary Ann Bachman, Paul & Jack Brahm, Dahl Schultz,  
Alan & Kristie Braun, Brooks Lyon, Brian & Delores Perkins

Supr. Marshall opened the meeting with roll call and the Pledge of Allegiance.

**PRIVILEGE OF THE FLOOR/COMMUNICATIONS RECEIVED**

No one signed up for privilege of the floor.

**APPROVAL OF MINUTES**

Clerk Voss said there are no minutes to approve tonight.

**COMMITTEE REPORTS**

**HIGHWAY**

Councilman Cowley reported that he was given a tour of the Highway facilities last week and a general overview of everything and things in need of repair. Because of the warm weather they have been able to a little plowing, fixing equipment, roadside mowing and trimming trees. Three-phase electric was installed at the Transfer Station.

**FINANCE**

Councilman Goodwin said when she was going through the vouchers, the payroll package the Town has with Paychex and will call to see if there can be some savings there. They are charging the Town per new hire and other charges that need to be looked at.

**BUILDINGS AND GROUNDS**

Councilman Wohlschlegel noted that the men's bathroom is still in need of repairs and has contacted a local plumber a number of times and asked if there was anyone else that can respond.

Supr. Marshall agreed and said a general maintenance person is needed for the Town. Councilman Wohlschlegel agreed and will look into it.

**OLD BUSINESS**

**BRISTOL HAROUR – SEWER RATE ISSUE**

Supr. Marshall noted that there was the intention to discuss the sewer rate increase request and will add this to the agenda for the February meeting.

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**RESOLUTION TO APPROVE FIREWORKS PERMIT**

Supr. Marshall noted that at the Organizational Meeting the Board rescinded the fireworks permit and the new form is the DOH generic version with 10 days notice instead of 5 days.

On a motion made by Councilwoman Goodwin and seconded by Councilman Cowley, Resolution No. 24-2016 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

**RESOLUTION NO. 24-2016**

Insert new fireworks application

**SKYPORT – ANNUAL CONTRACT FOR IT SERVICE**

Supr. Marshall said that they have received a contract for IT services from Skyport which is for managed services. There are 4 different levels of service offered and recommended by them for the Silver Plan for \$1100.00 per month which is very similar to what we have now.

Councilwoman Goodwin said is very pricey and get some other quotes.

Councilman Strickland asked about how many incidents do we have each year?

Clerk Voss said the last couple of months have been busy with so many changes.

Supr. Marshall said Skyport has a history with the Town and its network and will speak with them regarding a contract.

On a motion made by Councilman Goodwin and seconded by Councilman Strickland, the Skyport contract will be held over until February was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

Supr. Marshall noted that the Skyport Voucher No. 735 will be pulled from the Abstract. Councilman Strickland agreed and said we should look at the past invoices.

**NEW BUSINESS**

**SALARY ADJUSTMENT – HIGHWAY SUPERINTENDENT**

Supr. Marshall noted that there have been discussions regarding adjustments to the Highway Superintendent's pay and has provided the Board with a spreadsheet.

On a motion made by Councilman Cowley and seconded by Councilman Strickland, Resolution No. 25-2016 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

**RESOLUTION NO. 25-2016**

WHEREAS, the current Highway Superintendent lost his Health Insurance buyout in 2015, resulting in a net loss of pay, and

WHEREAS, he was denied a pay increase in 2015, while others were not in the same year, and

WHEREAS, this also had a negative effect on his proposed 2016 salary, now therefore be it

RESOLVED, that the current Highway Superintendent have his Health Insurance buyouts for 2015 and 2016 be restored, and

RESOLVED, that his salary be adjusted according to the attached spreadsheet, and that both the Highway Superintendent and the Town Bookkeeper be provided copies of this resolution.

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**SENIOR/MILITARY/DISABILITY EXEMPTIONS**

Supr. Marshall noted that he received a notice from the Real Property Tax Agency asking if there were any changes in the allowed property exemptions. Nothing was done in the last year; we have until March to make any changes.

**SIGNING AUTHORIZATION AT FIVE STAR BANK**

Supr. Marshall noted that the resolution give he and Councilwoman Goodwin the authority to be the signors of record for Five Star Bank.

On a motion made by Councilman Cowley and seconded by Councilman Wohlschlegel, Resolution No. 26-2016 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

**RESOLUTION NO. 26-2016**

**SUPERVISOR'S REPORT**

Supr. Marshall noted that the Supervisor's Report for December 2015 was submitted to the Board for review.

**ACCOUNTING**

On a motion made by Councilwoman Goodwin and seconded by Councilman Wohlschlegel, Abstract No. 1, for \$197,042.64 was ACCEPTED. Voting AYE: 5. Voting NAY: 0. Voting AYE: Marshall, Goodwin, Wohlschlegel, Cowley and Strickland.

Alan Braun noted that the town website did not reflect the agenda for tonight's meeting and the calendar and saw the meeting for the January 25<sup>th</sup> meeting, but nothing else.

Supr. Marshall agreed and is working with an individual that is going to be the town webmaster. We will be moving forward shortly.

Mr. Braun asked when an item is approved that is not in the budget, how the Board is going to show how the money is paid?

Supr. Marshall noted that ultimately the money will come out of the Supervisor's Administrative services and from the salt barn roof, it was budgeted extremely high and there will be monies there.

Councilwoman Goodwin noted that every month there will be a report that shows what was budgeted and what was expended at the end of that month to keep track of spending. It will show what line items are getting close on and know exactly where we are in the budget.

Supr. Marshall agreed, the full Supervisor's report shows all the detail.

ADJOURN: 7:31PM

Respectfully submitted:

Judy Voss  
South Bristol Town Clerk