



TOWN OF SOUTH BRISTOL

Code Enforcement Office

6500 Gannett Hill Road - West

Naples, New York 14512

585.374.6341

Permit # _____

Tax Map ID _____

APPLICATION FOR A NEW HOME BUILDING PERMIT

Name of Applicant _____	_____
Mailing Address _____	_____
Telephone _____	Email _____

Name of Property Owner _____	_____
Mailing Address _____	_____
Telephone _____	Email _____

Name of Contractor _____	_____
Mailing Address _____	_____
Telephone _____	Email _____

Property Address _____	_____
Tax Map ID _____	Zone _____
Canandaigua Lake Watershed () Zone ()	

Description of Work: _____

Estimated Cost \$ _____
► Has the attached checklist(s) been completed? ___ Yes ___ No

NOTICE OF REQUIRED INSURANCE

In addition to Liability Insurance, ALL contractors and sub-contractors must submit proof of Worker's Compensation Insurance and NYS Disability Benefits issued by an Insurance Carrier.

WELL AND SEPTIC SYSTEM REQUIREMENTS MUST BE MET BEFORE A BUILDING PERMIT CAN BE ISSUED. PLEASE CONTACT:

George Barden Canandaigua Lake Watershed Inspector 585.396.9716	Tad Gerace Conservation District Technician 585.396.1450
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APPLICATION FEE MUST BE PAID BEFORE BUILDING PERMIT IS ISSUED		
Fee of this application will be \$ _____	Check# _____	Cash _____
Payment received by: _____	Date _____	

_____	_____
Applicant's Signature	Date

Town of South Bristol

One and Two Family Dwelling Building Permit Application Submittal Checklist

- Complete Building Permit Application (All portions completed)
- Proof of insurance coverage (Worker's Compensation, Liability, and N.Y.S. Disability)
- Site plans or instrument survey showing the location of proposed structure including grading, setbacks, elevations, driveways, septic system, and easements.
 - If a septic system is proposed, a site plan bearing the seal and signature of a N.Y.S. Licensed Professional Engineer is required.
- Proof of compliance with N.Y.S. Energy Conservation Construction Code
- Rescheck reports must include the following information:
 - Seal and signature of a N.Y.S. Licensed Professional Engineer/Architect
 - Project location (subdivision lot number or street address)
 - Correct code and county used for rescheck
 - Rescheck inspection checklist
- Proof of ownership if title of the property has recently transferred, or a letter of consent from the property owner of record authorizing you to obtain a building permit on behalf of the owner. The property also needs to be clear of violations.
- Two sets of completed site/building plans by a Licensed Professional Engineer if over \$10,000 or Licensed Architect if over \$20,000. Plans should have sufficient detail so that the structure could be built strictly from the building plans. As required by N.Y.S. Education Law, plans shall include the seal and signature of a N.Y.S. Licensed Professional Engineer/Architect.
 - Foundation plans must specify the type of foundation wall to be constructed and included compliance details as per N.Y.S. Residential Code Section R404 and applicable tables.
 - Are sufficient details included in the plans showing all proposed construction, dimensions, spans, attachments, locations, etc.?
 - Has a specification sheet been attached detailing items not shown on plans (smoke and carbon monoxide detectors, stair(s), railing(s), and guard details, material types and strength)?
 - Have details on any fire rated assemblies or construction been provided (fire separations)?
- Provide site soil conditions per N.Y.S. Residential Code Table R405.1
- Window data showing egress width, height, clear opening square foot, and total glazed area
- Fireplace, woodstove, gas fireplace and room heater specifications including installation instructions
- Detail of HVAC equipment and specifications
- Stamped engineered truss design drawings
- If a municipal water supply is not available, include a well drillers certificate

- _____ Driveway – Check with the South Bristol Highway Superintendent and/or the State Department of Transportation/County Highway Department for curb cut/culvert requirements. You can reach the South Bristol Highway Superintendent at 585.374.2150 who will be able to assist you with this process and refer you to any other involved highway agencies.
- _____ Bristol Harbour Properties Only – If the proposed construction is to be located within Bristol Harbour, Environmental Committee and Homeowner Association internal approvals may be required.
- _____ Lakeshore/Floodplain Properties – A Floodplain Development Permit Application may be necessary. Contact the Code Enforcement Office.
- _____ Docks, boat stations and boathouses - Setbacks and other conditions apply. Check with Code Enforcement Office.
- _____ Vacant land will need a house number. You will need to speak to the Code Enforcement Officer who will issue you a number.

**APPLICATIONS AND REQUIRED SUBMITTALS THAT ARE INCOMPLETE
CANNOT BE REVIEWED OR PROCESSED**

ZONING

170 Attachment 1

Schedule of District Regulations
 [Amended 10-14-2002 by L.L. No. 3-2002; 11-14-2005 by L.L. No. 2-2005; 1-11-2010 by L.L. No. 1-2010; 2-17-2014 by L.L. No. 3-2014]

Zoning District	Minimum			Minimum Setbacks* (feet)		Maximum Building Height (feet)	Maximum Lot Coverage
	Lot Area (square feet)	Size Width (feet)	Lake Frontage (feet)	Front	Side		
(LR) Lake Residential	10,000	50	100	50	10	25	35 20%
(R-1) 1-Acre Residential	1 acre	100	100	50	10	25	35 20%
(R-3) 3-Acre Residential	3 acres	100	100	50	10	25	35 20%
(R-5) 5-Acre Residential	5 acres	100	--	50	10	25	35 20%
(NC) Neighborhood Commercial	1 acre	100	--	50	10	25	35 20%
(C-1) Light Commercial	1 acre	150	100	50	20	30	35 50%
(C-2) Commercial	1 acre	150	--	50	20	30	35 50%
(I-1) Industrial	1 acre	150	--	75	20	30	35 80%
(PD) Planned Development	See § 170-20.						

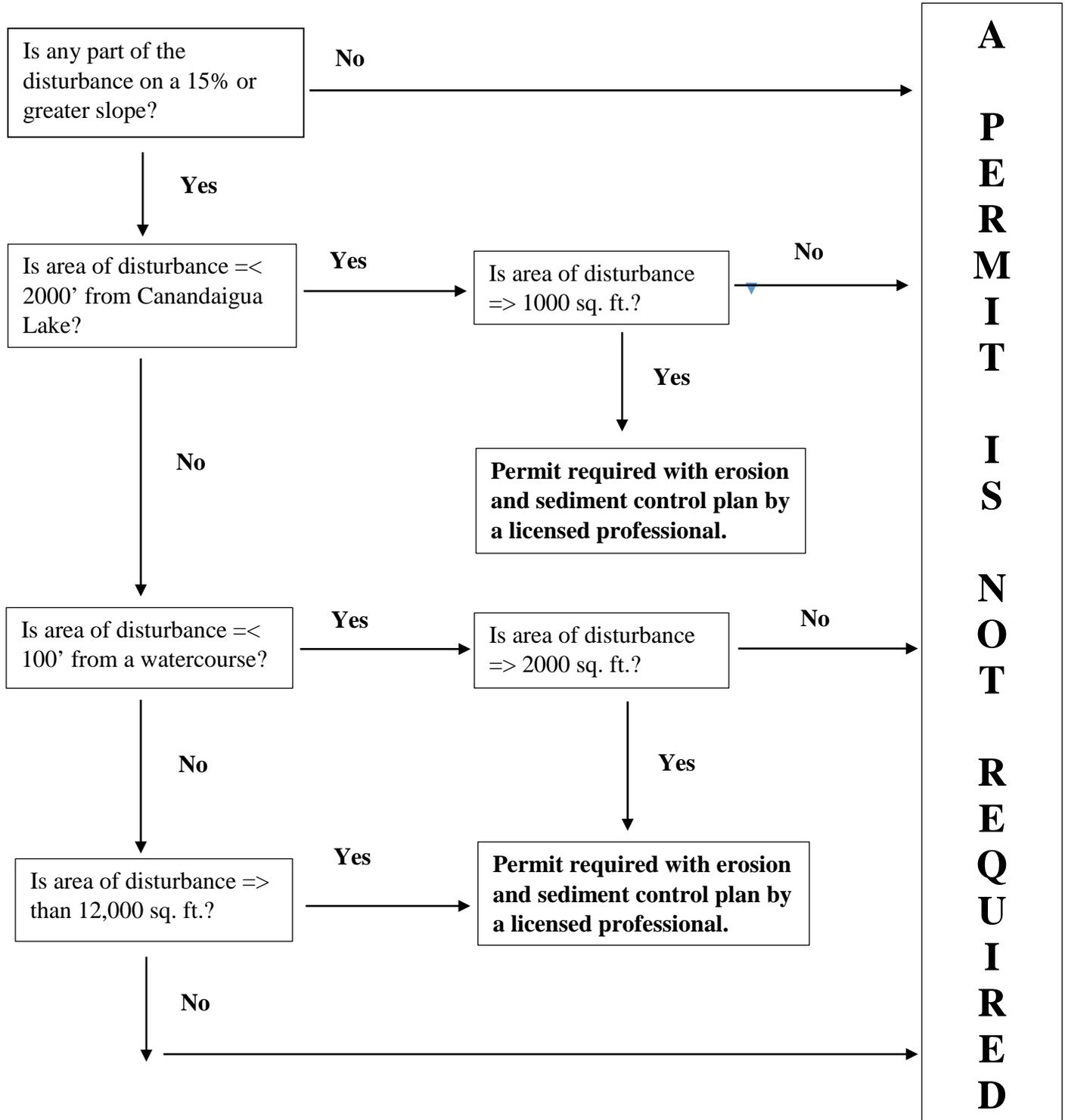
NOTES:

* Setbacks may differ for overlay districts and certain special uses. (Refer to text.)

** Stairways within 25 feet of the mean high-water line of Canandaigua Lake are exempt from rear setback requirements.

Permit Requirement for Soil Disturbance on Steep Slopes

Note: All reference to area of disturbance in this context are for the portion within the 15% slope area



TOWN OF SOUTH BRISTOL
STEEP SLOPE PERMIT APPLICATION

DATE: _____

APPLICANT SECTION

NAME OF APPLICANT: _____

Mailing Address: _____
_____ Zip _____

Telephone: _____

Email: _____

NAME OF PROPERTY OWNER: _____

Check if same as above ()

Mailing Address: _____
_____ Zip _____

Telephone: _____

Email: _____

NAME OF CONTRACTOR: _____

Mailing Address: _____
_____ Zip _____

Telephone: _____

Email: _____

PROPERTY ADDRESS: _____

TAX MAP ID: _____ **ZONE:** _____

DESCRIPTION OF WORK: _____

The total square feet of the proposed soil disturbance will be _____ sq. ft.

Soil Disturbance: A specific area as defined in the threshold tables where the natural vegetative cover will be removed. Soil disturbance is inclusive of placing or filling soil on top of the natural vegetative cover.

Please Note:

Applicant must be able to illustrate where the area of disturbance will be on the property. This may be in the form of a survey supplied by the applicant or defining the location on the official town maps. If a permit is required, it shall be prominently displayed at the project site and the applicant shall notify the C.E.O. five (5) days prior to commencing work. If a determination is

made that a permit is not required and subsequent observations by the C.E.O. indicate that a threshold is exceeded, then a Stop Work Order will be issued until the professionally prepare erosion and sediment control plan is in place.

The Applicant should be aware that it is a violation of N.Y.S. Environmental Conservation Law to allow discharge of sediment or other pollutants from a disturbed area to cause a substantial visible contrast to a watercourse. Penalties can reach \$37,500 per day.

FEES AND ACKNOWLEDGEMENT

Fee Schedule:

- 1.) Consultation with the Code Enforcement Officer that results in a determination that a Steep Slope Permit is not required
Fee = \$0.00

- 2.) A Steep Slope Permit is required and is coupled with a Building Permit
Fee = \$0.00

- 3.) A Steep Slope Permit is required for a stand-alone site preparation activity.
Fee = \$25.00

Fee for this permit will be: \$_____

Payment Received: _____ Date: _____

If it is determined that a Steep Slope Permit is required, the applicant is afforded the opportunity to have the Erosion and Sediment Control Plan reviewed by the appropriate Watershed Official.

Please choose one:

I desire to have my plans reviewed _____ I do not want my plans reviewed _____

The property owner must sign the Steep Slope Permit Application or write and sign a letter to signify that he or she has reviewed the application and is in agreement with its contents. By signing the permit application or letter, the property owner also consents to the Code Enforcement Officer (C.E.O.) entering the premises for inspection purposes. The property owner further consents that the C.E.O. may seek inspection assistance from any persons deemed necessary, including but not limited to, the Canandaigua Lake Watershed Manager, the Canandaigua Lake Watershed Inspector, and the Ontario County Soil and Water Conservation District.

I have read and understand the application and the requirements of this Permit.

APPLICANT'S SIGNATURE

DATE

PROPERTY OWNER'S SIGNATURE

DATE

CODE ENFORCEMENT OFFICE SECTION

Findings as Determined by the C.E.O.:

Will any part of the disturbance be on a 15% or greater slope? Yes () No ()

Will any part of the disturbed area be within 2000 feet of Canandaigua Lake? Yes () No ()

Will any part of the disturbed area be within 100 horizontal linear feet of a watercourse? Yes () No ()

Will the disturbance threshold be exceeded per the table herein? Yes () No ()

Has notification been made to the appropriate Highway Department.? Yes () No ()

Comments by the Code Enforcement Office:

C.E.O. Determination:

Based upon the area of disturbance and location of disturbance data as supplied by the applicant, I have determined that:

A Steep Slopes Permit is not required _____
Initials of C.E.O.

A Steep Slopes Permit is required and this application must be accompanied by an erosion and sediment control plan from a licensed N.Y.S. professional.

Initials of C.E.O.

Steep Slopes Permit Issuance Date: _____

Code Enforcement Officer Signature: _____

TOWN OF SOUTH BRISTOL

STEEP SLOPE EROSION CONTROL INSPECTION CHECKLIST

Property Owner: _____

Location: _____

Tax Map ID: _____

Date: _____

	Yes	No	N/A
1. Is there evidence of sedimentation in the receiving waters?	_____	_____	_____
2. Are adjoining properties and downstream waterways protected from erosion and sediment due to storm water runoff from the construction site?	_____	_____	_____
3. Have all erosion control measures been installed/constructed per the Grading and Erosion Control Plan?	_____	_____	_____
4. Are perimeter erosion control measures functioning?	_____	_____	_____
5. Have sediment basins and traps been constructed according to approved plan?	_____	_____	_____
6. Have stabilized construction entrances been installed and maintained?	_____	_____	_____
7. Have public roadways and site access roads been kept free of mud and debris?	_____	_____	_____
8. Is dust control needed?	_____	_____	_____
9. Are soil stabilization measures being implemented in a timely manner?	_____	_____	_____
10. Are finished cut and fill slopes adequately stabilized?	_____	_____	_____
11. Is the site adequately stabilized at this time?	_____	_____	_____
12. Have temporary measures that are no longer needed been removed?	_____	_____	_____
13. Are soil stockpiles in appropriate locations and covered, mulched or vegetated?	_____	_____	_____
14. Are additional temporary erosion control measures needed?	_____	_____	_____
15. Have all permanent storm water management facilities been installed/constructed?	_____	_____	_____
16. Has construction sequence been followed?	_____	_____	_____
17. Are erosion control measures in need of repair, replacement or enhancement?	_____	_____	_____